



November 26, 2018

**REQUEST FOR QUALIFICATIONS
DESIGN SERVICES FOR ELECTRICAL, MECHANICAL AND LOW
VOLTAGE DESIGN AND ANALYSIS SERVICES FOR THE DEVELOPMENT
AND MAINTENANCE OF OAKLAND FACILITIES**

The Port of Oakland (Port) is soliciting Statements of Qualifications (SOQ's) from qualified consultants for electrical, mechanical and low voltage design and analysis services for the development and maintenance of various Port of Oakland facilities. Qualified consulting firms are invited to submit an SOQ in response to this RFQ. The Port intends to enter into no more than three contracts for design and analysis services for the development and maintenance of various Port of Oakland facilities. These design services contracts will have a term of 3 years. The selected consultants are expected to be under contract with the Port by February 2019.

The Request for Qualifications (RFQ) is available for download in PDF format at a hosting website that can be accessed via the Current RFPs/RFQs: Port of Oakland Engineering Department link at the following URL: <https://www.portofoakland.com/business/bids-rfps/rfq-engineering/>.

Consultants interested in submitting an SOQ for this work are invited to attend the Pre-Proposal Meeting scheduled as follows:

9:30 a.m. on Monday, December 10, 2018
2nd Floor , Courtyard Conference Room
Port of Oakland Building
530 Water Street, Oakland, CA

At this meeting, the Port will provide information related to the Port's insurance requirements, Disadvantaged Business Enterprise (DBE) Program and will answer questions regarding the proposed project, submittal requirements and the selection process.

SOQs will be received until 11:00 a.m. on Friday, January 4, 2019. Please refer to the RFQ for other applicable details.

Sincerely,

A handwritten signature in blue ink that reads "Chris Chan". The signature is fluid and cursive.

Chris Chan
Director of Engineering