

NOTICE OF SOLICITATION OF SOQs

Request for Qualifications for On-Call Marine Engineering Design Services for Non-Federally Funded Projects for the Port of Oakland

The Port of Oakland (Port) has issued this RFP or RFQ (Request) to solicit Statements of Qualifications (Response), from qualified consultants (Respondent) for on-call Marine Engineering Design services for non-federally funded projects. The firms selected will provide services for a four-year period with two one-year options to extend. The budget for all projects described is expected to not exceed \$7,000,000 for all contracts over the initial 4-year term. The selected Marine Engineering Consultants for Non-Federally Funded Projects are expected to be under contract with the Port by October 2024.

This Request is expected to be awarded concurrently with a forthcoming Request on-call Marine Engineering Design services for Federally Funded Projects at the Port of Oakland. Qualified consulting firms may submit Responses for both Requests, however, a firm selected under this RFQ is precluded from being selected for the Marine Engineering Design services for Federally Funded Projects at the Port of Oakland contract. If a firm is among the highest ranked firms for both Requests and is selected for a contract, the Port retains the right to award that firm the contract that best serves the interests of the Port.

Individual Technical Service Orders (TSO) will be issued for marine engineering design assignments on a project-by-project basis.

The Port has posted this Request in digital format on a hosting website that can be accessed via the 'Current RFP's/RFQ's: Engineering Consulting Services' link at the following URL: <http://www.portoakland.com/business/bids-rfps/rfq-engineering/>. Proposing consultants should carefully review the requirements of this RFP to ensure that they meet all of the stated requirements.

Responses will be received at the location, and until the time/date, specified under "Request Schedule" and "Instructions for Submitting Responses", below.

Port policy prohibits discrimination or preferential treatment because of race, color, religion, sex, national origin, ancestry, age (over 40), physical or mental disability, cancer-related medical condition, a known genetic pre-disposition to a disease or disorder, veteran status, marital status, or sexual orientation. It is the policy of the Port of Oakland to encourage and facilitate full and equitable opportunities for small local businesses to participate in its contracts for the provision of goods and services. It is further the Port's policy that no discrimination shall be permitted in small local business participation in Port contracts or in the subcontracting of Port contracts. The successful Respondent shall comply with the Port's non-discrimination policy.

Title VI Solicitation Notice: The Port of Oakland, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in consideration for an award.

To the extent that the scope of services includes work that falls under the Labor Code definition of "public works" (Cal. Labor Code Section 1720 et seq), this project will be subject to compliance monitoring and enforcement by the Department of Industrial Relations (DIR). Consultants submitting a Response, and subcontractors or subconsultants performing any portion of the work that falls under the "public works" definition, must be registered with the DIR pursuant to DIR requirements prior to submission of the Response, and the Prime Consultant must include in its Response its own DIR

registration number and the DIR registration numbers of all listed subcontractors and subconsultants that will participate in the “public works” portion of the scope of services.

Qualified firms submitting Responses will receive credit for utilizing businesses that satisfy the requirements of the Port’s Non-Discrimination and Small/Local Business Utilization Policy (NDSLBP), a summary of which is included herein as Attachment II (b). Prime consultants who wish to partner with small/local subconsultants can obtain information regarding Port-Certified SBE Professional and Engineering Firms from the Port’s website, by performing a search of the Social Responsibility Division’s on-line database at: <https://srd.portoakland.com>.

Questions regarding this Request must be addressed in writing to the appropriate contact person listed under “Request Contacts”, below. All questions not directed specifically to the primary contact person must be copied to said primary contact person. Respondents are advised that questions received less than seven (7) calendar days prior to the Response due date may not be answered. Where appropriate, the Port will respond in writing to respondent questions submitted in a timely fashion via an addendum or a ‘Log of Responses to Respondent Questions’; see “Port Responses to Respondent Questions”, below.

Responses determined to be non-responsive to this Request or that have indicated an unwillingness to agree to the Port’s standard terms of agreement may be rejected without a full evaluation. In addition, the Port reserves the right to reject any or all Responses, to waive any irregularities or informalities not affected by law, to evaluate the Responses submitted and to award the contract according to the best interests of the Port.

Request Schedule

Deadline for Submission of Respondent Questions	Seven (7) calendar days prior to Response Due Date
Response Due Date	April 19, 2024 at 12:00 noon

Instructions for Submitting Responses

Responses	The Port will receive Responses for this work in electronic format only, via the Liquid Files secure file transfer service . No hard copy or faxed Responses will be accepted.
Response Format	Each Response must be submitted in a single PDF file containing all of the items listed in Section II.D, SOQ Format and Contents, in the order specified therein. Note that, as per Section II.D, properly executed copies of all forms contained in Attachment 3 must be included in the Responses. Submitted PDF must be unencrypted, universally viewable, printable, transferable and enable copy.

<p>Response Instructions</p>	<p>All Responses must be submitted via the following procedure:</p> <ul style="list-style-type: none"> • Navigate to the Port of Oakland page on the Liquid Files server, at the following URL: https://lf.portoakland.com/ • If you already have a Liquid Files account, you can log in to your existing account and proceed to send a message per the instructions below. • If you don't have an account, click the "Register" button at the bottom of the page and follow the prompts. (There is no charge to register and send a message.) • Once you're registered, whenever you log in to Liquid Files, you will be taken directly to the "Message" page. • Upload your Response to the Liquid Files server by clicking on the "Add Files" button or dragging the Response into the "Drop Files Here" box. • Address your message to tchu@portoakland.com. • Subject line must contain: <ul style="list-style-type: none"> • "RFQ for On-Call Marine Engineering for Non-Federally Funded Projects". • Company name. • Sent date. • Body of the message must contain: <ul style="list-style-type: none"> • Complete Request Title. • Company Name. • Address. • Primary Contact: <ul style="list-style-type: none"> ○ Name, Title, Email, Phone Number. <p>You will receive an automatic reply to your message, which will constitute the Port's acknowledgment of receipt of your Response.</p>
<p>Late Responses</p>	<p>Responses received after the time and date stated above will be disqualified.</p>

Request Contacts

	Name	Phone Number	E-mail Address
Primary Contact	Tony Chu	510.627.1239	tchu@portoakland.com
NDSLBPUP *	Kamal Hubbard	510.627.1162	khubbard@portoakland.com
Living Wage Policy *	Kamal Hubbard	510.627.1162	khubbard@portoakland.com
Insurance Requirements *	Josh Schultz	510.627.1535	jschultz@portoakland.com
<p>* Questions submitted to NDSLBPUP, Living Wage Policy, and Insurance contact persons should be copied to Primary Contact.</p>			