



**REQUEST FOR QUALIFICATIONS (RFQ)
FOR ON-CALL CONSTRUCTION MANAGEMENT
SUPPORT SERVICES FOR FEDERALLY FUNDED PROJECTS
AT THE PORT OF OAKLAND**

The Port of Oakland ("Port") is soliciting Statements of Qualifications (SOQs) from qualified teams of consultants for providing "on-call" construction management (CM) services for federally-funded projects. The Consultant(s) selected will provide construction management services for various Port construction projects for a three-year period.

This RFQ is being issued concurrently with the *Request for Qualifications (RFQ) for On-Call Construction Management Support Services for non-Federally Funded Projects at the Port of Oakland*. Qualified consulting firms may submit SOQs for both RFQs. The Port intends to select six (6) Consultant/Teams to provide CM Services, three (3) of which will be subject to Federal Disadvantaged Business Enterprise (DBE) provisions incorporated into this RFQ, and three (3) of which will be subject to the Port's Non-Discrimination and Small/Local Business Utilization Policy (NDSLBP). Individual Technical Service Orders (TSO) will be issued for CM assignments on a project-by-project basis. The budget for all consultant CM work described by this RFQ for federally funded projects is expected to not exceed \$4,000,000 for both contracts over the three-year contract period.

The selected CM Consultants are expected to be under contract with the Port by January 2022.

Because some of the CM assignments are expected to be funded by an Airport Improvement Program (AIP) grant through the FAA, consultant CM services must comply with FAA Advisory Circular (AC) 150/5100-14E, "Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects". All work must comply with FAA grant assurances, requirements and regulations, including the Department of Transportation (DOT) Disadvantaged Business Enterprise (DBE) Program regulations (see 49 Code of Federal Regulations, Part 26). DBEs, as defined in 49 CFR Part 26, shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds under this agreement. Under DOT Regulations, any Port contractor must agree that it will not discriminate against any business owner because of the owner's race, color, national origin or sex in connection with the award or performance of any contract or subcontract, purchase or lease agreement or other agreements covered by the DOT Regulations.

The Port has posted this Request for Qualifications (RFQ) in digital format on a hosting website that can be accessed via the 'Current RFP's/RFQ's: Engineering Consulting Services' link at the following URL: <http://www.portofoakland.com/business/bids-rfps/rfq-engineering/>. Proposing consultants should carefully review the requirements of this RFQ to ensure that they meet all of the stated requirements.

SOQs will be received at the location, and until the time/date, specified under "RFQ Schedule" and "Instructions for Submitting SOQs", below.

Consultants interested in submitting SOQs for this work are strongly urged to attend a Pre-Proposal Meeting to be held at the time/date/location specified under "RFQ Schedule", below. At the Pre-Proposal Meeting, the Port will provide information related to the Port's insurance requirements and Disadvantaged Business Enterprise (DBE) Program, and will answer questions regarding the proposed project, submittal requirements and the selection process.

Port policy prohibits discrimination or preferential treatment because of race, color, religion, sex, national origin, ancestry, age (over 40), physical or mental disability, cancer-related medical condition, a known genetic pre-disposition to a disease or disorder, veteran status, marital status, or sexual orientation. The successful Respondent shall comply with the Port's non-discrimination policy and the

DBE Rules and shall not discriminate against any business owner because of the owners' race, color, sex, or national origin in the award or performance of the Agreement.

To the extent that the scope of services includes work that falls under the Labor Code definition of "public works" (Cal. Labor Code Section 1720 et seq), this project will be subject to compliance monitoring and enforcement by the Department of Industrial Relations (DIR). Consultants submitting an SOQ, and subcontractors or subconsultants performing any portion of the work that falls under the "public works" definition, must be registered with the DIR pursuant to DIR requirements prior to submission of the SOQ, and the Prime Consultant must include in its SOQ its own DIR registration number and the DIR registration numbers of all listed subcontractors and subconsultants that will participate in the "public works" portion of the scope of services.

Questions regarding this RFQ must be addressed in writing to the appropriate contact person listed under "RFQ Contacts", below. All questions not directed specifically to the primary contact person must be copied to said primary contact person. Proposers are advised that questions received less than seven (7) calendar days prior to the SOQ due date may not be answered. Where appropriate, the Port will respond in writing to proposer questions submitted in a timely fashion via an addendum or a 'Log of Responses to Proposer Questions'; see "Port Responses to Proposer Questions", below.

The Port reserves the right to reject any or all SOQs, to waive any irregularities or informalities not affected by law, to evaluate the SOQs submitted and to award the contract according to the proposal which best serves the interests of the Port.

RFQ Schedule

RFQ Issued	September 23, 2021
Pre-Proposal Meeting (Mandatory)	October 25, 2021, 11am PST via videoconference https://portoakland.zoom.us/j/97789971876?pwd=aFN5QStnYU5ETnBRTGM2bTRyU2hSQTO9 After joining the meeting, please email your contact information to swon@portoakland.com to confirm attendance
Deadline for Submission of Proposer Questions	Seven (7) calendar days prior to SOQ Due Date
SOQ Due Date	November 5, 2021 at 12:00 noon
Short List of Qualified Consultants *	November 18, 2021
Consultant Interviews/Presentations *	December 1, 2021
Final Selection Completed *	December 6, 2021
Board Approval of Consultant *	December 16, 2021
Contract Negotiations *	December 24, 2021
Execution of Agreement *	January 19, 2022
* Note that all dates subsequent to the SOQ due date are subject to change.	

Instructions for Submitting SOQs

Electronic Submission of SOQs	The Port will receive SOQs for this work in electronic format only . In compliance with the Governor's Executive Orders in response to the COVID-19 pandemic and health order(s) currently issued by the Alameda County Public Health Department, and any amendments thereto (collectively, the Health Orders), the Port Offices are closed to the public and no hard copy SOQs will be accepted . Faxed SOQs will not be accepted.
SOQ Format	Each SOQ must be submitted in a single PDF file containing all of the items listed in Section D, SOQ Format and Contents, in the order specified therein. Note that, as per Section D, properly executed copies of all forms must be included in the SOQ. Submitted PDF must be unencrypted, universally viewable, printable, transferable and enable copy.
Submittal Email Requirements	Send email with attached SOQ or SOQ download link to: Samuel Won (swon@portoakland.com) Subject line must contain: <ul style="list-style-type: none"> • "ON-CALL CONSTRUCTION MANAGEMENT SUPPORT SERVICES FOR FEDERALLY FUNDED PROJECTS AT THE PORT OF OAKLAND" • Company name • Sent date Email body must contain: <ul style="list-style-type: none"> • Complete RFQ Title • Company Name • Address • Primary contact: Name, Title, Email, Phone Number • Instructions for download link
Late Submittals	SOQs received after the time and date stated above will be disqualified.

RFQ Contacts

	Name	Phone Number	E-mail Address
Primary Contact	Samuel Won	510.563.6520	swon@portoakland.com
DBE Program *	Donna Cason	510.627.1252	dcason@portoakland.com
Living Wage Policy *	Connie Ng-Wong	510.627.1390	cng-wong@portoakland.com
Insurance Requirements *	Josh Schultz	510.627.1535	jschulz@portoakland.com

* Questions submitted to DBE Program, Living Wage Policy, and Insurance contact persons should be copied to Primary Contact.