



INVITATION TO SUBMIT STATEMENT OF QUALIFICATIONS

Request for Qualifications (RFQ) for Airport Pavement Engineering Design Support Services for Federally Funded Projects

The Port of Oakland ("Port") is soliciting Statements of Qualifications (SOQ) from qualified consultants for engineering design support services for pavement rehabilitation projects throughout the Oakland International Airport (OAK). Qualified consulting firms are invited to submit an SOQ in response to this RFQ. The Port intends to enter into up to two (2) separate on-call engineering services contracts, pending approval by the Board of Port Commissioners (Board). The combined total compensation for all contracts shall not exceed \$10,000,000 to \$12,000,000 over the five-year term of the contracts. Note that the number of contracts awarded, the term, value, timing and duration of each contract are at the Port's discretion. Execution of an on-call contract will not constitute any guarantee of business or level of compensation.

The majority of the work is expected to be funded by an Airport Improvement Program (AIP) grant through the Federal Aviation Administration (FAA), consultant engineering design services must comply with FAA Advisory Circular (AC) 150/5100-14E, "Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects". All work must comply with FAA grant assurances, requirements and regulations, including the Department of Transportation (DOT) Disadvantaged Business Enterprise (DBE) Program regulations (see 49 Code of Federal Regulations, Part 26). DBEs, as defined in 49 CFR Part 26, shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds under this agreement. Under DOT Regulations, any Port contractor must agree that it will not discriminate against any business owner because of the owner's race, color, national origin or sex in connection with the award or performance of any contract or subcontract, purchase or lease agreement or other agreements covered by the DOT Regulations.

The Port has posted this Request for Qualifications (RFQ) in digital format on a hosting website that can be accessed via the 'Current RFP's/RFQ's: Engineering Consulting Services' link at the following URL: <https://www.portofoakland.com/business/bids-rfps/rfq-engineering/>. Proposing consultants should carefully review the requirements of this RFQ to ensure that they meet all of the stated requirements.

Qualifications Statement will be received at the location, and until the time/date, specified under "RFQ Schedule" and "Instructions for Submitting SOQs", below.

Consultants interested in submitting an SOQ for this work are strongly urged to attend a Pre-Proposal Meeting to be held at the time/date/location specified under "RFQ Schedule", below. At the Pre-Proposal Meeting, the Port will provide information related to the Port's insurance requirements, DBE Program and will answer questions regarding the scope of services, submittal requirements, and the selection process.

Port policy prohibits discrimination or preferential treatment because of race, color, religion, sex, national origin, ancestry, age (over 40), physical or mental disability, cancer-related medical condition, a known genetic pre-disposition to a disease or disorder, veteran status, marital status, or sexual orientation. The successful Respondent shall comply with the Port's non-discrimination

policy and the DBE Rules and shall not discriminate against any business owner because of the owners' race, color, sex, or national origin in the award or performance of the Agreement.

To the extent that the scope of services includes work that falls under the Labor Code definition of "public works" (Cal. Labor Code Section 1720 et seq), this project will be subject to compliance monitoring and enforcement by the Department of Industrial Relations (DIR). Consultants submitting a SOQ/proposal, and subcontractors or subconsultants performing any portion of the work that falls under the "public works" definition, must be registered with the DIR pursuant to DIR requirements prior to submission of the SOQ/proposal, and the Prime Consultant must include in its SOQ/proposal its own DIR registration number and the DIR registration numbers of all listed subcontractors and subconsultants that will participate in the "public works" portion of the scope of services.

Questions regarding this RFQ must be addressed in writing to the appropriate contact person listed under "RFQ Contacts", below. All questions not directed specifically to the primary contact person must be copied to said primary contact person. Proposers are advised that questions received less than seven (7) calendar days prior to the SOQ due date may not be answered. Where appropriate, the Port will respond in writing to proposer's questions submitted in a timely fashion via an addendum or a "Log of Responses to Proposer Questions"; see "Port Responses to Proposer Questions", below.

The Port reserves the right to accept or reject any or all SOQs received, to waive any irregularities or informalities not affected by law, to evaluate the SOQs submitted, to negotiate with any qualified Consultants, and to award the contract according to the SOQ which best serves the interests of the Port.

RFQ Schedule

RFQ Issued	May 2, 2022
Pre-Proposal Meeting (Non-Mandatory)	May 10, 2022 and Time 1:00 to 2:00 PM via Zoom at Zoom url: https://portoakland.zoom.us/j/93418038682 After the pre-proposal meeting, please email your contact information to mlee@portoakland.com
Deadlines for Submission of Proposers' Questions	Seven (7) calendar days prior to SOQ Due Date
SOQ Due Date	May 27, 2022 at 12:00 noon
Short List of Qualified Consultants*	June 10, 2022
Consultant Interviews/Presentations*	June 21, 2022 through June 22, 2022
Final Selection Completed*	June 24, 2022
Board Approval of Consultant*	July 21, 2022
Contract Negotiations*	June 27, 2022 through July 22, 2022
Execution of Agreement*	July 29, 2022
Issue First Technical Service Order*	August 12, 2022
*Note that all dates subsequent to the SOQ due date are subject to change.	

Instruction for Submitting SOQs

<p>Electronic Submission of SOQs</p>	<p>The Port will receive SOQs for this work in electronic format only, via the Liquid Files secure file transfer service. No hard copy or faxed SOQs will be accepted.</p>
<p>SOQ Format</p>	<p>Each SOQ must be submitted in a single PDF file containing all of the items listed in Section II.D, SOQ Format and Contents, in the order specified therein.</p> <p>Note that, as per Section II.D, properly executed copies of all forms contained in Attachment 3 must be included in the SOQ.</p> <p>Submitted PDF must be unencrypted, universally viewable, printable, transferable and enable copy.</p>
<p>Submittal Instructions</p>	<p>All SOQs must be submitted via the following procedure:</p> <ul style="list-style-type: none"> • Navigate to the Port of Oakland page on the Liquid Files server, at the following URL: https://lf.portoakland.com/ • If you already have a Liquid Files account, you can log in to your existing account and proceed to send a message per the instructions below. • If you don't have an account, click the "Register" button at the bottom of the page and follow the prompts. (There is no charge to register and send a message.) • Once you're registered, whenever you log in to Liquid Files, you will be taken directly to the "Message" page. • Upload your SOQ to the Liquid Files server by clicking on the "Add Files" button or dragging the SOQ into the "Drop Files Here" box. • Address your message to mlee@portoakland.com. • Subject line must contain: <ul style="list-style-type: none"> • "CONSULTANT SOQ FOR AIRPORT PAVEMENT ENGINEERING DESIGN SUPPORT SERVICES FOR FEDERALLY FUNDED PROJECTS". • Company name. • Sent date. • Body of the message must contain: <ul style="list-style-type: none"> • Complete RFQ Title. • Company Name. • Address. • Primary Contact: <ul style="list-style-type: none"> ○ Name, Title, Email, Phone Number. <p>You will receive an automatic reply to your message, which will constitute the Port's acknowledgment of receipt of your SOQ.</p>
<p>Late Submittals</p>	<p>SOQs received after the time and date stated above will be disqualified.</p>

RFQ Contacts

	Name	Phone	E-mail Address
Primary Contact	Mei Lee	510.563.3218	mlee@portoakland.com
DBE Program*	Kimberly Wilson	510.627.1390	kwilson@portoakland.com
Living Wage Policy*	Kimberly Wilson	510.627.1390	kwilson@portoakland.com
Insurance Requirements*	Josh Schultz	510.627.1535	jschultz@portoakland.com
*Questions submitted to DBE Program, Living Wage Policy, and Insurance Contact persons should be copied to Primary Contact.			