



## **INVITATION TO SUBMIT PROPOSAL**

### **Request for Proposals (RFP) for Engineering Design Services for OAB Switchgear SS-R-14 Replacement New SS-R-10 (Army) and Engineering Design Services for Renewable Resource Systems (New Fuel Cell, Solar, Battery Storage, and Biomass Generation Connection)**

#### **[RE-BID]**

The Port of Oakland ("Port") is soliciting proposals from qualified Consultants to provide engineering design services to develop a plans, specifications and estimates (PS&E) package for a new substation SS-R-10 (Army) to replace an existing end-of-life substation SS-R-14 on Port property at the former Oakland Army Base (OAB). In addition to the design of the new substation SS-R-10 (Army), the Consultant will assist with the planning, evaluation, and perform design for the following: fuel cell, connectivity to a near-by biomass-power generator, a solar array connection, and battery storage system.

The work to be performed under this contract will/may be fully or partially funded by an Port Infrastructure Development Program (PIDP) grant through the U.S. Maritime Administration (MARAD) and must comply with MARAD grant assurances, requirements and regulations, including the Office of Management and Budget Guidance for Grants and Agreements (OMB) Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms regulations (see 2 C.F.R. 200.321). Consistent with 2 C.F.R. 200.321, the Port of Oakland's MARAD-PIDP Diverse Business Program has established a 15% small business participation goal for this contract that can be fulfilled at the prime and sub levels. There is also a 12% diverse business goal for this contract that may be fulfilled only by minority-owned businesses or woman-owned businesses. The diverse business goal may be fulfilled by large and small businesses. These businesses shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds under this agreement. Neither goal is a responsiveness criteria. Under OMB regulations, any Port consultant or contractor must agree that it will not discriminate against any business owner because of the owner's race, color, national origin or sex in connection with the award or performance of any contract or subcontract, purchase or lease agreement or other agreements covered by the OMB regulations and that it will take all necessary affirmative steps to assure that minority-owned businesses, woman-owned businesses, small businesses, and labor surplus area firms are used when possible

Consultants interested in submitting proposals for this work are strongly urged to attend a Pre-Proposal Meeting to be held at the time/date/location specified under "RFP Schedule", below. At the Pre-Proposal Meeting, the Port will provide information related to the Port's insurance requirements and the Port of Oakland's MARAD-PIDP Diverse Business Program, and will answer questions regarding the proposed project, submittal requirements and the selection process.

A site visit will follow the Pre-Proposal Meeting. All consultants interested in viewing the proposed project site must contact the primary contact person listed under "RFP Contacts", below, on or before the time/date specified under "RFP Schedule", below to register for the site visit.

Port policy prohibits discrimination or preferential treatment because of race, color, religion, sex, national origin, ancestry, age (over 40), physical or mental disability, cancer-related medical condition, a known genetic pre-disposition to a disease or disorder, veteran status, marital status, or sexual orientation. The successful Respondent shall comply with the Port's non-discrimination policy and the MARAD-PIDP Diverse Business Program and shall not discriminate against any business owner because of the owners' race, color, sex, or national origin in the award or performance of the Agreement.

To the extent that the scope of services includes work that falls under the Labor Code definition of "public works" (Cal. Labor Code Section 1720 et seq), this project will be subject to compliance monitoring and enforcement by the Department of Industrial Relations (DIR). Consultants submitting a Proposal, and subcontractors or subconsultants performing any portion of the work that falls under the "public works" definition, must be registered with the DIR pursuant to DIR requirements prior to submission of the Proposal, and the Prime Consultant must include in its Proposal its own DIR registration number and the DIR registration numbers of all listed subcontractors and subconsultants that will participate in the "public works" portion of the scope of services.

Questions regarding this RFP must be addressed in writing to the appropriate contact person listed under "RFP Contacts", below. All questions not directed specifically to the primary contact person must be copied to said primary contact person. Proposers are advised that questions received less than seven (7) calendar days prior to the Proposal due date may not be answered. Where appropriate, the Port will respond in writing to proposer questions submitted in a timely fashion via an addendum or a 'Log of Responses to Proposer Questions'; see "Port Responses to Proposer Questions", below.

The Port reserves the right to reject any or all proposals, to waive any irregularities or informalities not affected by law, to evaluate the proposals submitted and to award the contract according to the proposal which best serves the interests of the Port.

Consultants interested in submitting proposals for this work must take no exceptions to RFP and Attachments.

**RFP Schedule**

<b>RFP Issued</b>	<b>Friday, April 22, 2022</b>
<b>Pre-Proposal Meeting</b>	<b>Tuesday, May 10, 2022 at 9:00 a.m. via videoconference "Zoom"</b> <b>Email "Primary Contact" under "RFP Contacts" below for link to Video Conference</b>
<b>Site Visit Registration Deadline</b>	<b>Wednesday, May 11, 2022 at 5:00 p.m.</b> <b>To register, email "Primary Contact" under "RFP Contacts"</b>
<b>Site Visit</b>	<b>Thursday, May 12, 2022 at 10:00 a.m.</b>

<b>Deadline for Submission of Proposer Questions</b>	<b>Seven (7) calendar days prior to Proposal Due Date Friday, May 13, 2022 at 5:00 p.m.</b>
<b>Proposal Due Date</b>	<b>Friday, May 20, 2022 at 12:00 noon</b>
<b>Consultant Interviews/Presentations *</b>	<b>Wednesday, June 1, 2022 Video Conference</b>
<b>Final Selection Completed *</b>	<b>Friday, June 3, 2022</b>
<b>Board Approval of Consultant *</b>	<b>Thursday, June 7, 2022</b>
<b>Execution of Agreement *</b>	<b>Friday, August 5, 2022</b>
* Note that all dates subsequent to the proposal due date are subject to change.	

## Instructions for Submitting Proposals

<b>Electronic Submission of Proposals</b>	The Port will receive proposals for this work <b>in electronic format only, via the Liquid Files secure file transfer service</b> . <b>No hard copy or faxed proposals will be accepted.</b>
<b>Proposal Format</b>	Each Proposal must be submitted in a single PDF file containing all of the items listed in Section II.D, Proposal Format and Contents, in the order specified therein.  Note that, as per Section II.D, properly executed copies of all forms contained in Attachment 3 must be included in the Proposal.  Submitted PDF must be unencrypted, universally viewable, printable, transferable and enable copy.
<b>Submittal Instructions</b>	All proposals must be submitted via the following procedure: <ul style="list-style-type: none"> <li>• Navigate to the Port of Oakland page on the Liquid Files server, at the following URL: <a href="https://lf.portoakland.com/">https://lf.portoakland.com/</a></li> <li>• If you already have a Liquid Files account, you can log in to your existing account and proceed to send a message per the instructions below.</li> <li>• If you don't have an account, click the "Register" button at the bottom of the page and follow the prompts. (There is no charge to register and send a message.)</li> <li>• Once you're registered, whenever you log in to Liquid Files, you will be taken directly to the "Message" page.</li> <li>• Upload your proposal to the Liquid Files server by clicking on the "Add Files" button or dragging the proposal into the "Drop Files Here" box.</li> <li>• Address your message to <a href="mailto:mibrahim@portoakland.com">mibrahim@portoakland.com</a>.</li> <li>• Subject line must contain: <ul style="list-style-type: none"> <li>• RFP title.</li> <li>• Company name.</li> <li>• Sent date.</li> </ul> </li> <li>• Body of the message must contain: <ul style="list-style-type: none"> <li>• Complete RFP Title.</li> <li>• Company Name.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• Address.</li> <li>• Primary Contact: <ul style="list-style-type: none"> <li>○ Name, Title, Email, Phone Number.</li> </ul> </li> </ul> <p>You will receive an automatic reply to your message, which will constitute the Port's acknowledgment of receipt of your Proposal.</p>
<b>Late Submittals</b>	Proposals received after the time and date stated above will be disqualified.

## RFP Contacts

	<b>Name</b>	<b>Phone Number</b>	<b>E-mail Address</b>
<b>Primary Contact</b>	Mohamad Ibrahim	510.627.1272	<a href="mailto:mibrahim@portoakland.com">mibrahim@portoakland.com</a>
<b>MARAD-PIDP Diverse Business Program *</b>	Kimberly Wilson	510.627.1390	<a href="mailto:kwilson@portoakland.com">kwilson@portoakland.com</a>
<b>Living Wage Policy *</b>	Kimberly Wilson	510.627.1390	<a href="mailto:kwilson@portoakland.com">kwilson@portoakland.com</a>
<b>Insurance Requirements *</b>	Josh Schultz	510.627.1535	<a href="mailto:jschulz@portoakland.com">jschulz@portoakland.com</a>
<p>* Questions submitted to MARAD-PIDP Diverse Business Program, Living Wage Policy, and Insurance contact persons should be copied to Primary Contact.</p>			