

Request for Proposals (RFP) for On-Call Professional Services Support for Maintenance Dredging

The Port of Oakland (Port) is soliciting proposals from qualified consultants for On-Call Professional Services Support, including environmental compliance and hydrographic surveying for the Port's annual berth maintenance dredging program. The Port anticipates executing one agreement over a three-year term starting on January 1, 2021.

The Port has posted this Request for Proposals (RFP) in digital format on a hosting website that can be accessed via the 'Current RFP's/RFO's: Engineering Consulting Services' link at the following URL: <http://www.portoakland.com/business/bids-rfps/rfq-engineering/> or by clicking [here](#).

RFP Issued	September 10, 2020
Pre-Proposal Meeting (Optional)	September 23, 2020 from 2:00 p.m. to 3:00 p.m. via teleconference. Call-in: 1 888 585 9008 Conference Room: 494-000-555 After calling in to the pre-proposal meeting, please email your contact information to edraper@portoakland.com to confirm attendance
Deadline for Submission of Proposer Questions	Seven (7) calendar days prior to Proposal Due Date
Proposal Due Date	October 7, 2020 at 12:00 noon
Short List of Qualified Consultants *	October 21, 2020
Consultant Interviews/Presentations *	October 26 to November 6, 2020
Final Selection Completed *	November 13, 2020
Board Approval of Consultant *	December 17, 2020
Contract Negotiations *	January 4 to 8, 2021
Execution of Agreement *	January 15, 2021
* Note that all dates subsequent to the Proposal due date are subject to change.	

Facsimile submittal of Proposals will not be accepted.

Electronic Submission of Proposals	The Port will receive proposals for this work in electronic format only . In compliance with the Governor's Executive Order in response to the COVID-19 pandemic and health order(s) currently issued by the Alameda County Public Health Department, and any amendments thereto (collectively, the Health Orders), the Port Offices are closed to the public and no hard copy proposals will be accepted .
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<p>Proposal Format</p>	<p>Each Proposal must be submitted in a single PDF file containing all of the items listed in Section II., Proposal Format and Contents, in the order specified therein.</p> <p>Note that, as per Section II.D, properly executed copies of all forms contained in Attachment 3 must be included in the Proposal.</p>
<p>Submittal Email Address</p>	<p>The PDF shall be submitted via email to Edwin Draper, Port Associate Engineer, at edraper@portoakland.com.</p> <p>The subject line of the email should read as follows: ON-CALL PROFESSIONAL SERVICES SUPPORT FOR MAINTENANCE DREDGING</p> <p>The body of the email must contain the following information:</p> <ul style="list-style-type: none"> • Name of Your Company • Address • Phone Number <p>The Port's response to your email will serve as confirmation of receipt of your proposal.</p>
<p>Late Submittals</p>	<p>Proposals received after the time and date stated above shall be returned unopened to the Proposer.</p>