



NOTICE OF SOLICITATION OF PROPOSALS

REQUEST FOR PROPOSALS (RFP) FOR ON-CALL CRANE RELATED STRUCTURAL INSPECTION AND MATERIAL TESTING SERVICES FOR PORT OF OAKLAND CRANES

The Port of Oakland ("Port") is soliciting proposals from qualified consultants for on-call crane related structural inspection and material testing services for Port cranes in support of the Structural Inspection Program. This Contract will be for a period of three (3) years. The Port reserves the right to award the contract to multiple qualified firms if found to be in the best interest of the Port. The services will include:

1. Nondestructive testing of welds, bolted joints, and structural steel on cranes.
2. Field testing of bolts, metals, welded material, and miscellaneous samples (paint, etc.).

The Port has posted this Request for Proposals (RFP) in digital format on a hosting website that can be accessed via the 'Current RFP's/RFQ's: Engineering Consulting Services' link at the following URL: <http://www.portoakland.com/business/bids-rfps/rfq-engineering/>. Proposing consultants should carefully review the requirements of this RFP to ensure that they meet all of the stated requirements.

Proposals will be received at the location, and until the time/date, specified under "RFP Schedule, below.

Consultants interested in submitting proposals for this work are strongly urged to attend a Pre-Proposal Meeting to be held at the time/date/location specified under "RFP Schedule", below. At the Pre-Proposal Meeting, the Port will provide information related to the Port's insurance requirements and Non-Discrimination and Small/Local Business Utilization Policy, and will answer questions regarding the proposed project, submittal requirements and the selection process.

Port policy prohibits discrimination or preferential treatment because of race, color, religion, sex, national origin, ancestry, age (over 40), physical or mental disability, cancer-related medical condition, a known genetic pre-disposition to a disease or disorder, veteran status, marital status, or sexual orientation. It is the policy of the Port of Oakland to encourage and facilitate full and equitable opportunities for small local businesses to participate in its contracts for the provision of goods and services. It is further the Port's policy that no discrimination shall be permitted in small local business participation in Port contracts or in the subcontracting of Port contracts. The successful Respondent shall comply with the Port's non-discrimination policy.

To the extent that the scope of services includes work that falls under the Labor Code definition of "public works" (Cal. Labor Code Section 1720 et seq), this project will be subject to compliance monitoring and enforcement by the Department of Industrial Relations (DIR). Consultants submitting a Proposal, and subcontractors or subconsultants performing any portion of the work that falls under the "public works" definition, must be registered with the DIR pursuant to DIR requirements prior to submission of the Proposal, and the Prime Consultant must include in its Proposal its own DIR registration number and the DIR registration numbers of all listed subcontractors and subconsultants that will participate in the "public works" portion of the scope of services.

Qualified firms submitting Proposals will receive credit for the prime consultant satisfying the requirements of the Port's Non-Discrimination and Small/Local Business Utilization Policy (NDSLBP),

a summary of which is included herein as Attachment 2(b). Because of the uncertainty of the actual work to be performed under this contract, Proposers will not receive preference points for listed subconsultants.

Questions regarding this RFP must be addressed in writing to the appropriate contact person listed under "RFP Contacts", below. All questions not directed specifically to the primary contact person must be copied to said primary contact person. Proposers are advised that questions received less than seven (7) calendar days prior to the Proposal due date may not be answered. Where appropriate, the Port will respond in writing to proposer questions submitted in a timely fashion via an addendum or a 'Log of Responses to Proposer Questions'; see "Port Responses to Proposer Questions", below.

The Port reserves the right to reject any or all proposals, to waive any irregularities or informalities not affected by law, to evaluate the proposals submitted and to award the contract according to the proposal which best serves the interests of the Port.

RFP Schedule

RFP Issued	September 2, 2022 at 10:00 AM
Pre-Proposal Meeting	September 20, 2022 via videoconference https://portoakland.zoom.us/j/93235505376 After joining the meeting, please email your contact information to dho@portoakland.com to confirm attendance
Deadline for Submission of Proposer Questions	Seven (7) calendar days prior to Proposal Due Date
Proposal Due Date	September 30, 2022 at 12:00 noon
Short List of Qualified Consultants *	October 3, 2022
Consultant Interviews/Presentations *	October 6, 2022 through October 7, 2022
Final Selection Completed *	October 7, 2022
Board Approval of Consultant *	October 27, 2022
Contract Negotiations *	October 10, 2022
Execution of Agreement *	December 19, 2022
* Note that all dates subsequent to the proposal due date are subject to change.	

Instructions for Submitting Proposals

Electronic Submission of Proposals	The Port will receive Proposals for this work in electronic format only, via the Liquid Files secure file transfer service . No hard copy or faxed Proposals will be accepted.
Proposal Format	Each Proposal must be submitted in a single PDF file containing all of the items listed in Section II.D, Proposal Format and Contents, in the order specified therein.

	<p>Note that, as per Section II.D, properly executed copies of all forms contained in Attachment 3 must be included in the Proposal.</p> <p>Submitted PDF must be unencrypted, universally viewable, printable, transferable and enable copy.</p>
<p>Submittal Instructions</p>	<p>All Proposals must be submitted via the following procedure:</p> <ul style="list-style-type: none"> • Navigate to the Port of Oakland page on the Liquid Files server, at the following URL: https://lf.portoakland.com/ • If you already have a Liquid Files account, you can log in to your existing account and proceed to send a message per the instructions below. • If you don't have an account, click the "Register" button at the bottom of the page and follow the prompts. (There is no charge to register and send a message.) • Once you're registered, whenever you log in to Liquid Files, you will be taken directly to the "Message" page. • Upload your Proposal to the Liquid Files server by clicking on the "Add Files" button or dragging the Proposal into the "Drop Files Here" box. • Address your message to dho@portoakland.com. • Subject line must contain: <ul style="list-style-type: none"> • "ON-CALL CRANE RELATED STRUCTURAL INSPECTION AND MATERIAL TESTING SERVICES FOR PORT OF OAKLAND CRANES". • Company name. • Sent date. • Body of the message must contain: <ul style="list-style-type: none"> • Complete RFP Title. • Company Name. • Address. • Primary Contact: <ul style="list-style-type: none"> ○ Name, Title, Email, Phone Number. <p>You will receive an automatic reply to your message, which will constitute the Port's acknowledgment of receipt of your Proposal.</p>
<p>Late Submittals</p>	<p>Proposals received after the time and date stated above will be disqualified.</p>