



NOTICE OF SOLICITATION OF PROPOSALS

REQUEST FOR PROPOSALS (RFP) FOR PROFESSIONAL SERVICES SUPPORT FOR MAINTENANCE DREDGING

The Port of Oakland ("Port") is soliciting proposals from qualified consultants for Professional Services Support, including environmental compliance and hydrographic surveying for the Port's annual berth maintenance dredging program. The Port anticipates executing one agreement over a three-year term starting on January 1, 2024.

The Port has posted this Request for Proposals (RFP) in digital format on a hosting website that can be accessed via the 'Current RFP's: Engineering Consulting Services' link at the following URL: <http://www.portoakland.com/business/bids-rfps/rfq-engineering/>. Proposing consultants should carefully review the requirements of this RFP to ensure that they meet all of the stated requirements.

Proposals will be received at the location, and until the time/date, specified under "RFP Schedule" and "Instructions for Submitting Proposals", below.

Consultants interested in submitting proposals for this work are strongly urged to attend a Pre-Proposal Meeting to be held at the time/date/location specified under "RFP Schedule", below. At the Pre-Proposal Meeting, the Port will provide information related to the Port's insurance requirements and Non-Discrimination and Small/Local Business Utilization Policy, and will answer questions regarding the proposed project, submittal requirements and the selection process.

RFP Schedule

RFP Issued	April 11, 2023
Pre-Proposal Meeting (Optional)	<p>April 19, 2023, at 3:00 PM to 4:00 PM via Zoom video conference</p> <p>Join Zoom Meeting https://portoakland.zoom.us/j/97966890168 Meeting ID: 979 6689 0168</p> <p>One tap mobile +16694449171,,97966890168# US +16699009128,,97966890168# US (San Jose)</p> <p>Find your local number: https://portoakland.zoom.us/j/97966890168</p> <p>Join by SIP 97966890168@zoomcrc.com</p> <p>Join by H.323</p>

	<p>162.255.37.11 (US West) 162.255.36.11 (US East) 115.114.131.7 (India Mumbai) 115.114.115.7 (India Hyderabad) 213.19.144.110 (Amsterdam Netherlands) 213.244.140.110 (Germany) 103.122.166.55 (Australia Sydney) 103.122.167.55 (Australia Melbourne) 149.137.40.110 (Singapore) 64.211.144.160 (Brazil) 149.137.68.253 (Mexico) 69.174.57.160 (Canada Toronto) 65.39.152.160 (Canada Vancouver) 207.226.132.110 (Japan Tokyo) 149.137.24.110 (Japan Osaka) Meeting ID: 979 6689 0168</p> <p>After calling in to the pre-proposal meeting, please email your contact information to fyu@portoakland.com to confirm attendance</p>
Deadline for Submission of Proposer Questions	<p>April 26 @ 4:00 PM</p> <p>Questions must be submitted via email to fyu@portoakland.com to be answered prior to the addendum release.</p>
Proposal Due Date	May 8, 2023, at 12:00 noon
Short List of Qualified Consultants *	May 15, 2023
Consultant Interviews/Presentations *	May 16 to May 22, 2023
Final Selection Completed *	May 22, 2023
Contract Negotiations *	May 29, 2023
Board Approval of Consultant *	July 13, 2023
Execution of Agreement *	August 28, 2023
* Note that all dates subsequent to the Proposal due date are subject to change.	

Instructions for Submitting Proposals

Electronic Submission of Proposals	The Port will receive Proposals for this work in electronic format only, via the Liquid Files secure file transfer service . No hard copy or faxed Proposals will be accepted.
Proposal Format	Each Proposal must be submitted in a single PDF file containing all of the items listed in Section II.D, RFP Format and Contents, in the order specified therein.

	Note that, as per Section II.D, properly executed copies of all forms contained in Attachment 3 must be included in the RFP. Submitted PDF must be unencrypted, universally viewable, printable, transferable and enable copy.
Submittal Instructions	<p>All RFPs must be submitted via the following procedure:</p> <ul style="list-style-type: none"> • Navigate to the Port of Oakland page on the Liquid Files server, at the following URL: https://lf.portoakland.com/ • If you already have a Liquid Files account, you can log in to your existing account and proceed to send a message per the instructions below. • If you don't have an account, click the "Register" button at the bottom of the page and follow the prompts. (There is no charge to register and send a message.) • Once you're registered, whenever you log in to Liquid Files, you will be taken directly to the "Message" page. • Upload your RFP to the Liquid Files server by clicking on the "Add Files" button or dragging the RFP into the "Drop Files Here" box. • Address your message to fyu@portoakland.com. • Subject line must contain: <ul style="list-style-type: none"> • Professional Services Support for Maintenance Dredging • Company name. • Sent date. • Body of the message must contain: <ul style="list-style-type: none"> • Complete RFP Title. • Company Name. • Address. • Primary Contact: <ul style="list-style-type: none"> ○ Name, Title, Email, Phone Number. <p>You will receive an automatic reply to your message, which will constitute the Port's acknowledgment of receipt of your RFP.</p>
Late Submittals	RFPs received after the time and date stated above will be disqualified.

RFP Contacts

	Name	Phone Number	E-mail Address
Primary Contact	Fanny Yu	510.627.1208	fyu@portoakland.com
NDSLBP *	Kamal Hubbard	510.627.1162	khubbard@portoakland.com
Living Wage Policy *	Kamal Hubbard	510.627.1162	khubbard@portoakland.com
Insurance Requirements *	Josh Schultz	510.627.1535	jschultz@portoakland.com

* Questions submitted to NDSLBP, Living Wage Policy, and Insurance contact persons should be copied to Primary Contact.