



Purchasing Department  
530 Water Street  
Oakland, CA 94607

**February 18, 2022**

**ADDENDUM No. 1**

**Bid No.: 21-22/13 – Airline Boarding Pass and Bag Tag Paper Stock**

**This Addendum modifies the original Bid Documents for the above referenced Bid. Acknowledge receipt of this addendum in the space provided on the Bid Form (Attachment 2). Failure to do so may disqualify your bid.**

**The following question was submitted prior to the deadline and is answered in this addendum:**

1. **Question:** The 5-year (or 3 Years) guarantee price guarantee clause makes it impossible to calculate an accurate price. Market conditions have been extremely volatile, and materials are in short supply.

*Answer: The Port understands that there may be an initial tooling investment required to make the Boarding Passes and Bag Tags, so amortizing the tooling cost over less than three years may make the cost of the passes and tags prohibitive. We also understand the price of the raw material is currently volatile and may go up or down during the three-year period. The Port's intent is to lock in the pricing for three years and would consider a reasonable price increase in years four and five. Given the current environment, Bidders should at minimum, provide a fixed price for the initial three years and a suggested price for years four and five. The Port will make it's contract award based solely on the three year firm price and reserves the right to award a Procurement Contract or Contract Purchase Agreement to multiple Bidders, based on the lowest responsive, responsible Bid, for each of the products, or to award the entire Bid to the lowest responsive, responsible Bidder, depending on which best serves the interests of the Port.*

**There are no other questions to Bid No. 21-22/13**