



PORT OF OAKLAND

Purchasing Department
530 Water Street
Oakland, CA 94607

May 28, 2021

Addendum No. 4

Bid No.: 20-21/25 – Sanitary Vault Pumping Services

This Addendum modifies the original Bid Documents for the above referenced Bid. Acknowledge receipt of this addendum in the space provided on the Bid Form (Attachment 2). Failure to do so may disqualify your bid.

The following revisions to “Scope of Work” are being made to this Bid:

Correction: Please see the enclosed revisions to bid document Invitation for Bid information Attachment 2, Bid Form, Enclosure A, **“Scope of Work”** and Enclosure B, **“Vault Location Map”** attached to this addendum. These revisions replace what is noted in the bid document.

Please use the attached “Bid Form (Revised)” to submit your Total Bid Price and Bid Element pricing.



Bid No.: 20-21/25 Sanitary Vault Pumping Services

The undersigned having carefully examined the location of the proposed work, the local conditions of the place where the work or services is to be done, the Invitation for Bid, the Instructions to Bidders, the Standard Purchase Order Terms and Conditions, the Supplier Insurance Requirements, all Bid Documents, including the Specifications and all of the contract documents for this project, and any Attachments, Addenda, Enclosures, and the Port of Oakland’s sample Contract (if applicable), proposes to perform the work or provide the goods, including all of its component parts, and to furnish any and all required labor, materials, equipment, insurance, permit, bonding, transportation and services required for this project or delivery of goods and services in strict conformity with the Plans and Specifications prepared, including any Addenda, within the time specified for the lump sum price (including all taxes) of:

Total Bid Price (Including all Taxes)

Total Bid Price of:	\$ _____ (Numeric amount)	
	_____ (Written amount)	
Written amount prevails if any discrepancy exists.		

Bid Elements (This Total Bid Price is composed of the following elements)

Description	Amount
Contractors cost for each service	
Contractors cost for 6 months of Service (2 times a week at Harbor Facilities and once a month on Maritime Street service for 26 weeks)	
Total (equating to the Total Bid Price value shown above)	

Agreement Terms

1. If awarded the Contract (or Purchase Order), the undersigned hereby agrees to sign said Contract (or Purchase Order), and furnish the necessary Performance Bond (if applicable), and Insurance within twenty (20) calendar days after the Notice of the Award of this Contract (or Purchase Order) and agrees to commence work within ten (10) calendar days after any verbal or written Notice to Proceed is issued by the Port.

Bidder’s Name: _____ Initials: _____

BID FORM (Revised) (Page 2 of 3)

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Agreement Terms Continued

- 2. The undersigned has checked carefully all the above figures and understands that the Port will not be responsible for any errors or omissions on the part of the undersigned in making up this Bid.
- 3. The Port of Oakland reserves the right to reject any or all Bids, to waive any irregularities or informalities not affected by law, to evaluate the Bids submitted and to award the Contract (or Purchase Order) according to the Bid which best serves the interests of the Port.
- 4. All pages of this Bid Form must be completed and signed in ink. The Bid will be awarded to the lowest responsive, responsible Bidder(s).

Bid Bond/Bid Security

If applicable (see the Instructions to Bidders), each Bid shall be accompanied by a cashier's check payable to the "Port of Oakland", or a Bidder's bond executed by an admitted surety insurer, licensed to do business in the State of California as a surety, made payable to the "City of Oakland, a Municipal Corporation Acting by and through its Board of Port Commissioners ("Port")" in an amount not less than ten percent (10%) of the maximum amount of the Total Bid Price. The check or Bid Bond shall be given as a guarantee that the Bidder to whom the Contract (or Purchase Order) is awarded shall execute the contract documents and shall provide the required Performance Bond as specified therein within twenty (20) calendar days after the Notification of the Award of the Contract (or Purchase Order).

Amount – Bidders must enclose an amount of not less than ten (10) percent of the entire Bid as either:

_____ Cashier's Check Number: _____

Issuing Bank: _____

Amount: \$ _____

_____ Bidder's Bond Surety Company: _____

Addenda Acknowledgement

The following addenda are acknowledged in this Bid: _____
(Indicate the addenda numbers that you received.)

Bidder's Name: _____ Initials: _____

BID FORM (Revised) (Page 3 of 3)

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Client References

In order for the Port to determine if your firm is a Responsible Bidder (see the Instructions to Bidders), Bidder is to provide the names, addresses, and contact information for three (3) current client references. Please make sure all contact information is current. By providing such information you authorize the Port to contact such clients.

Line	Company Name and Contact	Address	Phone and Email
1			
2			
3			

Bidder Information and Signatures

Bidder's Company Name: _____

Contact Person (print name and title): _____

Address: _____

Telephone: _____ Fax: _____

Cell: _____ Email: _____

Contractor License # (if applicable): _____ Expiration Date: _____

Signature (*): _____
(If Corporation by Chairman, President or VP. If Partnership by Partner.)

Printed Name: _____ Date: _____

Attested By (*): _____
(If Corporation, by Chairman, President, Vice President, Secretary, or Treasurer. If Partnership, by Partner.)

Printed Name: _____ Date: _____

* NOTE: If the Bidder is a corporation, set forth the legal name of the corporation together with the signature(s) of the officer or officers authorized to sign Contracts on behalf of the corporation. If the Bidder is a partnership, set forth the name of the firm together with the signature(s) of the partner or partners authorized to sign Contracts on behalf of the partnersh



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A. Description of Services:

The Port of Oakland (Port) is requesting bids to provide pumping down of Manhole Vault MH-1622 and MH-1624 located at the intersection of 7th street & Maritime Street. These are Port owned vaults and have an estimated capacity of 1500 gallons.

The purpose of this invitation for bid is to select a contractor that can provide the requested schedule of services that includes a traffic plan and any necessary City of Oakland permits. The successful contractor will enter into a 6 month contract (or purchase order) with option to extend, if awarded with the Port of Oakland. Your quoted price must be fixed for the 6 months of the contract term.

About the Port of Oakland

The Port of Oakland was established in 1927 and oversees the Oakland seaport, Oakland International Airport, Commercial Real Estate, and 20 miles of waterfront. The Oakland seaport is the seventh busiest container port in the U.S.; Oakland International Airport is the second largest San Francisco Bay Area airport offering over 300 daily passenger and cargo flights; and the Port's real estate includes commercial developments such as Jack London Square and hundreds of acres of public parks and conservation areas. Together, through Port operations and those of its tenants and users, the Port supports nearly 70,000 jobs in the region and over 800,000 jobs across the United States. The Port is an independent department of the City of Oakland.

B. Scope of Services:

The bidder shall provide the following scope of services as listed below:

1. Provide all personnel, labor, equipment, tools, supplies, materials, and Vac Truck or equivalent to perform all operations necessary to service the vault as part of this bid.
2. Location at Harbor Facilities (MH-1624), this location (Exhibit A) is currently serviced twice a week (Tuesday & Thursday) during normal business hours (7:00AM -3:30PM, service subject to change depending on usage and flow rates.
3. Location 7th Street & Maritime Street (MH-1622), this location (Exhibit B) is currently serviced once a month (dates will be coordinated with the project manager) after 5:00 p.m. during the weekday or between 7:00AM – 3:30PM on weekends, service subject to change depending on usage and flow rates.
4. Maximum 8-hour shifts.
5. Contractor to provide sanitary waste pumping and removal services twice a week at the Harbor Facilities vault location and once a month at the vault location on Maritime Street. Service schedule is subject to change depending on usage.
6. In the event of an overflow, the contractor shall be onsite within 3 hours of call and provide personnel, labor, equipment, tools, materials, vehicles and other items and services necessary to disinfect and clean the affected area. If it is deemed the overflow was caused by a missed service, the contractor will bear the cost of this work.
7. Contractor to provide a 10-yard bin for spoils including solid waste, pipe remnants, soil, and gravel. Contractor will be responsible for disposal of waste. Project Manager will provide a location.
8. Contractor to include testing of materials as needed as part of this scope.
9. This service requires minimal jetting.
10. Port will provide a decant location for liquids.

C. Traffic Control Plan:

The Contractor will provide the Port of Oakland Traffic Control Plan, for the services on Maritime Street only, to be reviewed and approved by the Port prior to scheduled pumping services. Contingent to permit approval, it may be required to have OPD on-site while traffic control is in-place. Provide all traffic control and lane closures between 5:00 p.m. to 1:00 a.m. on weekdays and 7:00 a.m. to 3:30 p.m. on weekends.

Port employee or representative will be on site during pumping operations

Please see attached Map for details. Also, sites are also visible via Google Maps.

D. Invoice Procedure:

The contractor shall invoice the Port once per month for services performed the previous month. All Invoices are to be submitted to Port of Oakland, Accounts Payable Department at P.O. Box 28413, Oakland, CA 94604. Upon receipt of correct monthly invoice, the Port will pay Net 30 days.

E. Duration of Contract:

The successful contractor will enter into a six (6) Month contract (or purchase order), if awarded. Your quoted price must be fixed for the (6) months of the contract term. The Port of Oakland reserves the right to award a contract (or purchase order) to the Bidder, with the lowest responsive, responsible bid. The Port may terminate the agreement at any time should the contractor not perform satisfactorily.

F. Extra Service Pricing Information (Do not include in the Total Bid Price):

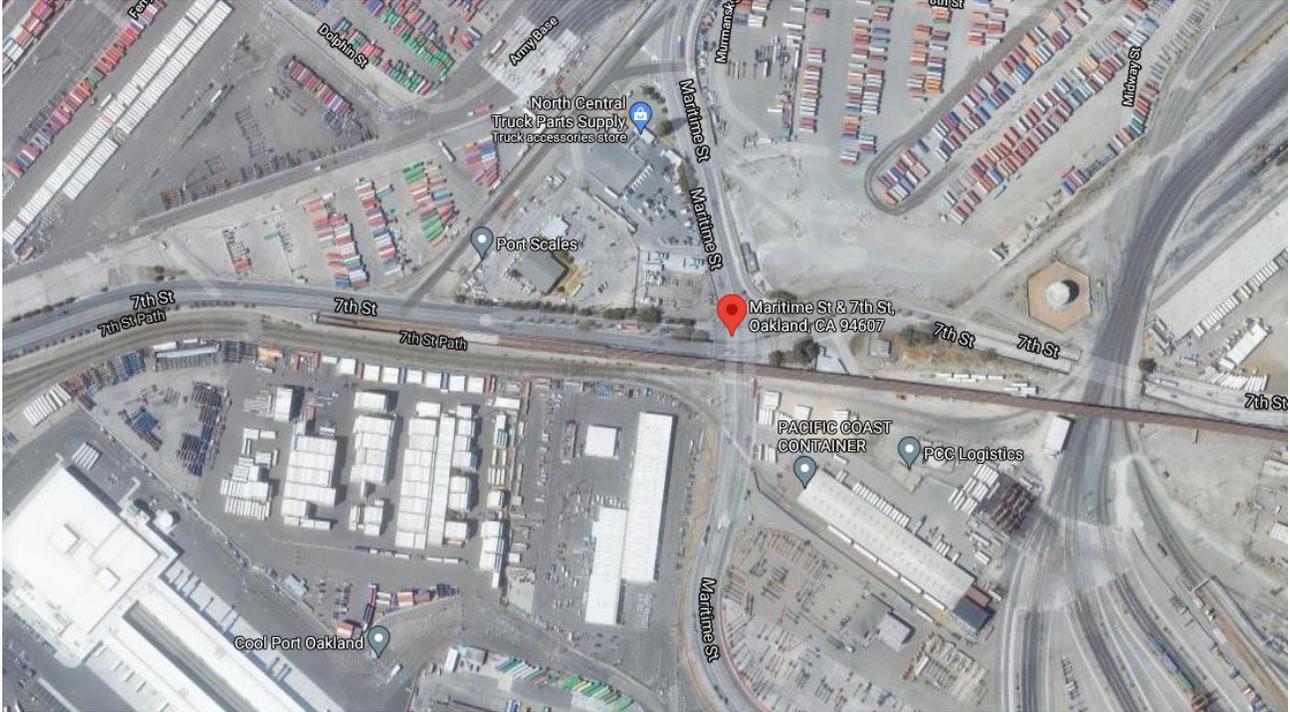
A. Extra Service Pricing:

- a. Extra service for overflow disinfection and cleanup: _____
- b. Extra service **"on-call"** work during business hours, hourly rate: _____
- c. Extra service after-hour **"on-call"** service work, hourly rate: _____

Bidder's Name: _____ **Date:** _____



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Detail of vault location noted in the map below:

Exhibit A – MH-1624



Exhibit B – MH-1622



There are no other revisions to Bid No. 20-21/25

END OF ADDENDUM NO. 4