



PORT OF OAKLAND

530 Water Street, Oakland, California 94607

February 26, 2018

Addendum No. 1

RFP No.: 17-18/26, Maritime and Aviation Project Labor Agreement Consulting Services

This Addendum modifies the original RFP Documents for the above mentioned RFP. **Acknowledge receipt of this addendum in the space provided on the RFP Acknowledgement and Signature Form (Attachment 3). Failure to do so may disqualify your proposal.**

A. The following corrections or exceptions have been made to the above referenced RFP:

1. Resumes will be accepted and not counted against the 20 page count. Please note boilerplate resumes will not be in lieu of Knowledge and Experience of key personnel information required.
2. A cover letter may be submitted with the proposal response and will not be counted against the 20 page count.

B. The following questions were submitted by the deadline and are answered in this addendum:

1. **Question:** How is a decision made on the proposed cost?

Response: The higher the cost in relation to the proportion of work, will receive less points. The Port will review both your hourly rates and your not-to-exceed annual lump sum cost.

2. **Question:** How is the blended billable hourly rate calculated?

Response: Each Proposer shall provide a "blended" hourly rate (either blended or averaged or some other mix of the Proposers' choosing) that encompasses all classifications and is inclusive of all costs (i.e. travel, etc.). This "blended" rate shall be used to calculate the not-to-exceed annual lump sum cost. In addition, each Proposer shall provide the number of hours commensurate to the "blended" rate for the calculation of the not-to exceed annual lump sum cost.

3. **Question:** Will the Port make a decision/selection without interviews?

Response: The Port reserves that right as noted in the RFP.

4. **Comment:** In a professional services offering I thought cost would not be a consideration.

Response: Cost is a consideration and evaluated accordingly under the Evaluation Weights section.

5. **Question:** Are we blending against hourly rate or individual rate?

Response: See response to question 2.

6. **Question:** On trust fund coordination on reports and grant awards, were there metrics that were collected from the community?

Response: Yes, there were and are expected by the Port.

7. **Question:** What is the level of construction for the next 3 years?

Response: We do not know the level of construction for the next 3 years. The Port has a Capital Improvement Program of \$505 million for the next 5 years. Projects and values are expected to vary.

8. **Question:** Is the minimum requirement of one year of California PLA construction trucking experience a Stand-alone requirement that is in addition to having negotiated and administered PLAs in California for five years?

Response: *The minimum California PLA administration requirement is five years and may be inclusive of one year of California PLA trucking administration. Proposers must have at least one-year experience of California PLA trucking administration.*

END OF ADDENDUM NO.1