



Purchasing Department
 530 Water Street
 Oakland, CA 94607

October 6, 2023

ADDENDUM No. 1

Bid No.: 23-24/03, Bulk Unleaded and Renewable Diesel

This Addendum modifies the original Bid documents for the above referenced Bid. Acknowledge receipt of this addendum in the space provided on the Bid Form (Attachment 2). Failure to do so may disqualify your bid.

The following correction have been made to the above-referenced bid.

A. Correction: This is to identify the Port uses red-dyed diesel for its 2,000 and 4,000 Gallon Diesel Tanks at the ARFF – Fire Station 22 location as identified below. Note: The tank size was also updated from 1,000 to 4,000 gallons.

Loc#	Address	Storage Capacity	Usage
1	Aviation Facilities 8500 Earhart Road Oakland, CA 94621	4,000 Gallon Unleaded Tank 2,000 Gallon Diesel Tank	Average delivery once a week at about 3,000 gallons unleaded and 1,500 gallons diesel
2	ARFF – Fire Station 22 751 Air Cargo Way Oakland, CA 94621	1,000 Gallon Unleaded Tank 2,000 Gallon Diesel Tank (RED) 1,000 Gallon Diesel Tank 4,000 Gallon Diesel Tank (RED)	Average delivery every two weeks at about 750 gallons unleaded; 500-750 gallons for diesel
3	Maritime Facilities 651 Maritime Street Oakland, CA 94607	8,000 Gallon Unleaded Tank 8,000 Gallon Diesel Tank	Average delivery two-three times per year at about 4,000 gallons unleaded, & 4000 gallons for diesel ordered each delivery.

There are no other changes to Bid No. 23-24/03.

The following questions were submitted by the deadline and are answered in this addendum.

1. **Question:** Who is the current incumbent?

Answer: Western States Oil.

2. **Question:** On page 2 of Enclosure A Item C, it states that we should use the previous day's 10:00 AM average rack price. On the following page, Item C says that proof of OPIS daily rack price should be provided for the days invoiced. Can you please clarify whether we are to use OPIS from 10:00 AM the day before, or the day of delivery?

Answer: *For the purpose of this bid, use the OPIS previous day's 10:00 AM average rack price.*

On the Bid Form, for the check box that states "Supplier will include evidence of the OPIS report price for the days invoiced" that is meant to ensure that when you invoice the Port for the fuel charges, you will include proof of the OPIS price.

Note: *This bid is for the markup or markdown from the published OPIS price. If after award it is determined that the awarded supplier has access to dynamic OPIS pricing, the Port is open to modify the contract to reflect the dynamic pricing at the time of delivery, provided the supplier is able to provide proof of the price with the invoice. However, the markup or markdown price cannot change.*

3. **Question:** May I please get a bid tabulation from the last time this contract was awarded?

Answer: *The last contract was not competitively bid, so no tabulations exist. Copies of the last contract and invoice pricing was requested under a Public Record Act Request 23-132 and can be accessed from the Port's website at:*

<https://portofoakland.nextrequest.com/requests/23-132>

4. **Question:** Can you please confirm that a Bid Bond is not required for this bid?

Answer: *Bid Bond is not required.*

5. **Question:** Is the Port exempt from any taxes?

Answer: *The Port of Oakland is only exempt from federal excise tax.*

6. **Question:** Can you please indicate which of the tanks are above ground and which of the tanks are below ground?

Answer: *All tanks noted are above ground.*

7. **Question:** What is the annual volume of Dyed Renewable Diesel?

Answer: *Average annual usage of Red Dyed Renewable Diesel is approximately 14,000 gallons.*

8. **Question:** Can you please indicate which sites receive Dyed Renewable Diesel and which sites receive Clear Renewable Diesel?

Answer: *Harbor Facilities and Aviation Facilities sites receive the Clear Renewable Diesel. the Aircraft Rescue and Firefighting (ARFF) receives only Red Dyed Renewable Diesel*

9. **Question:** Do the locations take split loads i.e. gasoline and Renewable Diesel delivered on the same truck on the same day?

Answer: Yes, the sites can accommodate split loads for delivery.

10. **Question:** Can you please clarify which of the tanks are Red and which are Clear, and the Usage for each type of diesel?

Answer: The fuel types are correctly noted in the correction addendum above. The usage for each type is also noted..

11. **Question:** For the gas, can you please confirm whether you are looking for 87 Unleaded Gasoline or 87 Octane E10 Gas? (page 1 in bid documents)

Answer: Currently this bid is for 87 Unleaded gasoline.

12. **Question:** Are the tanks owned by the Port? Will any tanks need to be provided by the supplier?

Answer: All tanks are owned by the Port of Oakland. No tanks will need to be supplied.

13. **Question:** Would you consider putting monitors on the tanks?

Answer: There are no requirements to place monitors on the tanks at this moment.

14. **Question:** Will any passes be required for drivers making the deliveries?

Answer: There will be no passes required for the drivers to make deliveries.

15. **Question:** Would it be possible to see a map of the tank locations to provide to potential carriers?

Answer: Yes, a map can be provided after contract award.

16. **Question:** Can you please provide the previous bid tabulation?

Answer: See response to question # 3.

17. **Question:** Can you please provide an invoice for gas and an invoice for diesel?

Answer: Yes, see response to question # 3.

18. **Question:** Should all of our responses be written in ink, or can we type in our responses and provide a wet signature where required (Attachment 2, page 3)

Answer: Ink or typed and wet or electronic signature are both acceptable.

19. **Question:** How are orders placed? Will an employee contact the contractor with orders?

Answer: Typically, fleet staff will call the vendors for orders when the tanks reach about 50% capacity.

20. **Question:** When was the last time the fuels were tested?

Answer: The Port currently does not have that information. The Port plans to test the fuel prior to the execution of contract and can provide testing information to the selected vendor.

There are no other questions to Bid No. 23-24/03.