



Purchasing Department
530 Water Street
Oakland, CA 94607

December 30, 2022

ADDENDUM No. 1

Bid No.: 22-23/19 – Tork Peakserve Paper Towels

This Addendum modifies the original Bid Documents for the above referenced Bid. Acknowledge receipt of this addendum in the space provided on the Bid Form (Attachment 2). Failure to do so may disqualify your bid.

The following questions were submitted by the deadline and are answered in this addendum.

1. **Question:** Who is your Current Supplier?

Answer: Cole Supply

2. **Question:** What is the current price/value of the towels per case?

Answer: Due to the current formal competitive process, the Port will not disclose this information at this time but can be requested after the bid is closed.

3. **Question:** Term of the current contract?

Answer: One Year, ending December 31, 2022.

4. **Question:** What is the lead time of delivery of the items?

Answer: 3-day lead time for items ordered.

5. **Question:** Who is the manufacturer? How is the packaging done?

Answer: Tork PeakServe by Tork USA. Packaging: Case of 12, 410 Sheets/Case

6. **Question:** What is the estimated date of delivery per month?

Answer: Weekly Delivery on Tuesday's.

7. **Question:** Are you requesting a sample of the product?

Answer: No.

8. **Question:** What is the quantity of paper towels needed?

Answer: Per the Bid Specification, approximately 400 cases of Hand Towel per month or as needed but does not guarantee any specific quantities.

9. **Question:** I see the bid refers to SBE, VSBE etc. However, I do not see any mention of SLEB status. Is that also being factored into the award, and if so, at what preference?

Answer: The Port does not grant reciprocity to firms certified by other agencies. Additionally, since this solicitation is not related to construction or the provision of professional services, it will not utilize preference points.

10. **Question:** Are the Tork dispensers already installed throughout your facilities, or will you be needing dispensers to support this bid?

Answer: No dispensers are needed.

11. **Question:** Do you have any previous contract information? Bid tabulation, number of cases you have purchased.

Answer: Due to the current formal competitive process, the Port will not disclose current contract information, but previous Bid Opening results can be found on the Port website or click the link below:

<https://www.portoakland.com/business/bids-rfps/archive/>

12. **Question:** In regards to Tork Peakserve Paper Towel is there an average of how many you may order, so we can try to get deviated cost on the paper goods.

Answer: See response to question# 8.

13. **Question:** Do you have the estimated amount? Monthly?

Answer: See response to question# 8.

14. **Question:** Could you please provide a recap from last year's bid?

Answer: Yes, please visit the Port of Oakland website Bids archive or click the link below:

<https://www.portoakland.com/business/bids-rfps/archive/>

There are no other questions to Bid No. 22-23/19.