



Purchasing Department  
530 Water Street  
Oakland, CA 94607

July 26, 2022

**ADDENDUM No. 1**

**RFP No.: 22-23/01, Airport Public Parking Management Services**

This Addendum modifies the original RFP Documents for the above-mentioned RFP. **Acknowledge receipt of this addendum in the space provided on the RFP Acknowledgement and Signature Form (Attachment 3). Failure to do so may disqualify your proposal.**

**The following corrections have been made to the above referenced RFP:**

**A. Correction: Section IV Submission Requirements: Submittal Format:**

Responses may not be longer than ~~20~~ **24** pages (one sided or ~~10~~ **12** pages double sided), printed on 8 ½" x 11" paper and formatted in no smaller than 10 point font. Each section shall be labeled according to the sections below. Once printed by the Port, submittals must be able to fit into a 9 x 11.5 inch folder.

**B. Correction:** Replace **Attachment 5-C** (Consultant/Subconsultant Participation Plan), **and Attachment 5-E** (Interested Parties List) in its entirety with the revised forms included in this addendum.

**There are no other changes to RFP No. 22-23/01.**

**The following questions were submitted by the deadline and are answered in this addendum.**

1. **Question:** Who is the current parking operator?

*Answer: LAZ Parking*

2. **Question:** Proposal Due Date and Time – Is the port willing to extend the proposal due date by 2 weeks? (August 23, 2022, instead of August 9, 2022)

*Answer: The Port will not extend the Proposal submission deadline. Proposal due date is August 9, 2022.*

3. **Question:** May we have a copy of the MOU between SIEU Local 1021 and the Airport?  
**Answer:** *Teamsters Local 853, not SEIU Local 1021, is the union currently representing Parking Cashiers. Please contact Teamsters Local 853 to request a copy of the current CBA, Mr. Mike Fritz, Teamsters Local 853, (510) 895-8853, [MFritz@Teamsters853.org](mailto:MFritz@Teamsters853.org).*
4. **Question:** Should check in with anyone onsite prior to walking/driving around the parking facilities to perform any site assessment?

**Answer:** *Contractors should contact Nick Sioson at [nsioson@portoakland.com](mailto:nsioson@portoakland.com) to let the Port know they are planning to visit a site. After notifying the Port, contractors do not need to check in with Port when they arrive at the site.*

5. **Question:** Please provide a copy of the current Agreement and any contract Amendments, related to the current operation and operator.

**Answer:** *Please see attached. See (RFP No. 22-23/01) Addendum #1 – Attachments corresponding to view document.*

6. **Question:** Please provide the amount paid to the current Contractor for the “performance-based incentive” or “Variable component of the Management Fee” by year since the commencement of the current contract.

**Answer:**

Management Fee		
Fiscal Contract Year	Fixed	Variable Management Fee (Paid)
2018-2019	508,200	68,869
2019-2020	511,777	77,175
2020-2021	414,685	81,188
2021-2022	544,237	94,125

7. **Question:** RFP Attachment 4, Proposed Annual Salaries for Senior On-site Parking Staff – please clarify if the amounts entered for the four (4) positions are to be just annual base wages or to also include payroll taxes and workers compensation.
- a. If only base wages, please confirm that payroll taxes and workers compensation are a reimbursable expense.

**Answer:** *Yes, the salaries for the four senior staff only refer to annual base wages; payroll taxes and workers compensation costs are reimbursable. Please refer to Exhibit D for reimbursement procedures.*

8. **Question:** RFP Attachment 4, Proposed Healthcare Costs for Non-Represented Staff – please confirm that the amounts provided for the 3 allowable categories under both Plan 1 and Plan 2 are the Employer’s Contribution toward the Total Premium (Employer Contribution plus Employee Contribution equals the Total Premium).

*Answer: The Proposed Healthcare Costs for Non-Represented Staff to be included in Proposal Worksheet (Attachment 4 of the RFP) is comprised of: [Total Premium], less [Employee Payroll Contributions].*

9. **Question:** RFP Attachment 14-A – given the proposal is being submitted electronically, please confirm that the \$100,000 Letter of Credit or Surety Bond should be delivered to Mr. Sioson at the Port of Oakland, 530 Water Street, on or before the proposal submission deadline date.

*Answer: The Letter of Credit/Surety Bond may be delivered the following day by express overnight mail to Mr. Sioson.*

10. **Question:** Will the Port allow the Proposer to include a brief Cover Letter outside of the 20-page limit, particularly to address the signature and date requirement associated with the brief statement of who is authorized to submit the proposal on behalf of the company in Article IV, Submission Requirements, Section 1.

*Answer: The Port will allow a 2-page (maximum) cover letter, outside of the 24-page limit.*

11. **Question:** Please confirm that a front and back cover, along with the eight (8) tabs or section dividers referenced in RFP Article IV, Submission Requirements, are not considered part of the 20 page limit.

*Answer: Front and back cover pages, tabs, and section dividers will not be included in the 24-page limit.*

12. **Question:** May the proposer include exhibits to provide additional information or clarity outside of the 20-page limit

*Answer: A concise amount of necessary appendices and exhibits may be provided and may include information on company qualifications that are in the form of promotional-type materials detailing relevant experience at other sites. These materials would not be counted as part of the proposal page limit. However, references to relevant experience should be contained within the main body of the proposal, subject to the page limit.*

13. **Question:** RFP Article III, Airport Concession Disadvantages Business Enterprise (ACDBE) Program

- a. Is the Port’s intent that bidders achieve the 20.26% goal that was for the 2018-2020 period or the proposed 12.22% for 2021 – 2023?

*Answer: The proposed goal of 12.22%, which should be approved sometime in the near future.*

- b. Will a proposal be scored or evaluated equally if the bidder achieves a 12.22% ACDBE percentage versus a bidder who achieves a 20.26% percentage?

*Answer: The Port of Oakland's ACDBE program under 49 CFR 23 is race neutral and does not grant extra points or weight to firms that meet or exceed the goal.*

14. **Question:** Please clarify how the ACDBE participation is to be calculated (e.g., total of all non-labor expenditures as a percentage of the combined value of the Management Fee and Reimbursed Operating Expenses?)

*Answer: ACDBE participation is measured as a percentage of the Management Fee and all Reimbursed Operating Expenses, including labor. How an ACDBE participates in the contract is a business decision. Therefore, how ACDBE participation will be measured based on whether the proposer plans to submit a proposal as a prime or as a joint venture, sub, or vendor. Please keep in mind that if two or more firms submit a proposal as a joint venture, the Port of Oakland will review the joint venture agreement and supporting documents submitted by an entity to determine whether, in fact, the arrangement meets all the requirements of 49 CFR 23 and what portion(s), if any, is eligible to be counted towards ACDBE participation.*

15. **Question:** Article VI, Additional Provisions, Sub-article U, Contract Termination and Draft Contract, Section 24.1 – will the Port agree to provide the Contractor with notification and a reasonable cure period for any default (i.e., 48 hours for a monetary default and 5 days for a non-monetary default)?

*Answer: Please see Section 25 (Default and Remedies) of the draft agreement (Attachment 11) for Parking Management Services for provisions relating to defaults and remedies.*

16. **Question:** How much, if any, has the incumbent operator been assessed in liquidated damages for each of the last three (3) fiscal years?

*Answer: No liquidated damages have been assessed in the last three fiscal years.*

17. **Question:** Please provide a copy of the current seniority list detailing position, wage and full-time or part-time status for each covered employee.

*Answer: See the attached Employee Base Rates. See (RFP No. 22-23/01) Addendum #1 – Attachments corresponding to the question number to view document.*

18. **Question:** RFP Attachment 11, Services Agreement, Section 6.4, Payment of Receipts to Port – RFP indicates failure to deposit Parking Revenues daily except for Thanksgiving, Christmas and New Year's Day may result in an Administrative Fee. Please confirm that

all Federal or State holidays where banks are closed and/or where an armored car service vendor does not provide service are excluded from the daily deposit requirement.

*Answer: Section 6.4 of the draft agreement (Attachment 11) provides that the dates for deposits may be directed otherwise in writing by the Director or Designee. The intent of this section was that deposits would not be due on holidays when banks are closed or when armored car service is not available.*

19. **Question:** RFP Attachment 11, Services Agreement, Section 9.3 – This article allows for the unlimited right of the Port to modify the scope of operations. If the scope of operations results in additional insurance will the operator be allowed to equitably adjust the Management Fee?

*Answer: In the draft agreement (Attachment 11), Section 9.3 describes in detail how the Management Fee and/or Reimbursable Expenses may or may not be modified in response to a change in service locations, level, or scope of services. Additionally, Exhibit M, Section J (Insurance Premiums) describes which costs of insurance are reimbursable. Please refer to those sections for further detail.*

20. **Question:** RFP Attachment 11, Services Agreement, Sections 12.2 and 12.3 of Sample Contract – Please clarify the discrepancy between the Sample Contract and the Exhibits regarding operator’s responsibilities with respect to damage caused by the operator or its invitees.

- a. Section 12.2 of the Sample Contract states that the operator will be responsible for any damage caused by the negligence or willful misconduct of the operator, its employees, agents, contractors or invitees. However, Section E of Exhibit D lists expenses related to the repairing of damage caused by the operator, its agents, contractors or invitees as a non-reimbursable expense (no negligence or willful misconduct standard). Will the operator be reimbursed if damage to the Airport is caused by the operator, its employees, agents, contractors or invitees but the cause is not attributable to any negligence or willful misconduct.

*Answer: Section 12.2 of the draft agreement (Attachment 11) refers to a limited exception in the context of damage to structural portions of the Premises and Parking Facilities. Other portions of the Agreement, including Exhibit D, detail the responsibilities of Operator for maintenance and the scope of reimbursable expenses. All portions of the Agreement apply equally and do not conflict.*

21. **Question:** RFP Attachment 11, Services Agreement, Article 13(b) – The final sentence of this paragraph refers to a 13.1(g) of the same Article that does not exist. Please clarify if this reference to 13.1(g) should be eliminated or if not please provide the missing language.

*Answer: The reference to 13.1(g) should be eliminated and will be reflected in the final draft agreement (Attachment 11) entered into between the Port and the successful proposer.*

22. **Question:** Please advise if the current operator employs, and is reimbursed for, a full time and dedicated Human Resource Manager assigned to the Parking operations at OAK.

*Answer: No. Historically this function has been fulfilled by a combination of the Operator's onsite and regional management.*

23. **Question:** Please clarify the discrepancy between the Sample Contract and its Exhibits as to what the payment terms are. Section 5.2 of the Sample Contract states that the operator will be paid within 30 business days for the Port's receipt of the operating statement; however, Section F.2 of Exhibit D says the Port has 30 business days to accept the operator's monthly statement and an additional 30 business days to make the payment.

*Answer: Any reimbursement payment shall be issued no later than thirty (30) business days following the Port's receipt and acceptance of the reports and supporting documentation required by this Agreement, as set forth in the draft agreement (Attachment 11) in the Reimbursement Process section of Exhibit D (Budget & Reimbursement Process). This clarification will be made to Section 5.2 in the final agreement entered into between the Port and the successful proposer.*

24. **Question:** Will the Port allow the operator to provide a commercial crime policy with an employee dishonesty ensuring agreement (the coverage is the same to the client, but Fidelity Bonds are not available for parking/shuttle operators).

*Answer: Yes.*

25. **Question:** Will the Port accept an insurance carrier with the industry standard rating of "A-:VII" instead of "A: VII".

*Answer: Yes.*

26. **Question:** Please confirm that sales, parking, gross receipts or other tax due, if any, for the collection of revenues will be paid for and submitted by the Port.

*Answer: The Port will process and pay monthly revenue tax payment to the City of Oakland.*

27. **Question:** Please provide a copy of a health insurance invoice (and supporting documents) within the last 3 months paid by the current operator and reimbursed by the Port for any non-represented staff.

*Answer: See attached Union and Non-Union health and welfare invoice. See (RFP No. 22-23/01) Addendum #1 – Attachments corresponding to the question number to view document.*

28. **Question:** Can you provide us with the Aeroparker agreement and highlights of the program/reservation platform expectations?

*Answer: Please see attached agreement. Please refer to Aeroparker.com for further detail on its platform. See (RFP No. 22-23/01) Addendum #1 – Attachments to view document.*

29. **Question:** Did Aeroparker produce marketing plan for their system? If yes, please provide us with it.

*Answer: Aeroparker did not produce a marketing plan for their reservation system.*

30. **Question:** Is the current operation having problems with staffing drivers or curbside customer service representatives?

*Answer: The current contractor does not staff drivers or curbside service representatives.*

31. **Question:** ACDBE goals – are there any additional weight or points given for firms that achieve or exceed the goals?

*Answer: The Port of Oakland's ACDBE program under 49 CFR 23 is race neutral and does not grant extra points or weight to firms that meet or exceed the goal.*

32. **Question:** The requested information on pages 12 & 13 will require more than 20 pages to get our content in – any chance the number of pages can be increased?

*Answer: See RFP correction to the number of required pages above.*

33. **Question:** What is the current insurance rates for Healthcare?

*Answer: See response to Question 27.*

34. **Question:** What is the current management fee? What salaried positions are currently in the management fee?

*Answer: See response to question #3. General Manager, Assistant General Manager, Accounting Manager, and Audit Manager.*

35. **Question:** What is the current worker's comp insurance rate as a percentage of pay?

*Answer: The current workers compensation rate is 6%.*

36. **Question:** Can we look to automate the facilities to lower operating costs?

*Answer: The Port is interested in opportunities to efficiently manage the Parking Operation and lower operating costs.*

37. **Question:** What are prevailing wages required currently, and can you provide the average hourly rate for front line employees?

*Answer: Reference Attachment 6 of the RFP for Port of Oakland Living Wage Information. Average hourly rates: Cashiers: \$19.30, Supervisors: \$23.19, Parking Lot Specialists: \$19.13 and Parking Enforcement Representatives: \$18.50*

38. **Question:** Has there been any discussion for adding additional services such as curbside valet or ancillary services (car wash/detailing)?

*Answer: The Port had a curbside Valet operation up to approximately 2009. The Port has not revisited adding Valet service or other ancillary services in recent years due to high operational costs.*

39. **Question:** Will the ACDBE goal be higher than the current 20.26% required?

*Answer: The submitted proposed goal of 12.22% will be approved soon and this will be the operative goal to meet for this RFP.*

40. **Question:** Are you currently operating PCS (parking customer services), lost vehicle location assistance, jump starting vehicles, lock out assistance, etc.?

*Answer: Yes, operator offers services to our customers which include lost vehicle location assistance and jump starts. Lock out assistance is not offered to customers.*

41. **Question:** Has a Parking Revenue Management Strategy (including pricing strategy) been created?

*Answer: The Port has developed a Parking Reservation pricing strategy that is intended to guide and inform a Parking Reservation pricing approach for the first year of operation, July 2022 – June 2023.*

42. **Question:** Are you working toward fully automated dynamic pricing for reservations?

*Answer: The Port's near-term approach to the parking reservation system does not envision migrating to automated dynamic pricing.*

43. **Question:** Please provide a copy of the most recent YTD profit and loss statement with expenses broken out.

*Answer: See attached June 22 Monthly income statement. See (RFP No. 22-23/01) Addendum #1 – Attachments corresponding to the question number to view document.*

44. **Question:** Can the parking enforcement representatives be subcontracted to help with the ACDBE goal?



*Answer: Subcontracting with ACDBEs certified at the time submission will count towards meeting the goal for this solicitation.*

45. **Question:** Is the S&B PARCS using EMV credit card processing technology? P2P encryption, etc.?

*Answer: PARCS credit card processing uses EMV processing and end point encryption.*

46. **Question:** Total of penalties or liquidated damages paid by operator due to performance failures over the past 12 months?

*Answer: The Port has not assessed any administrative fees or liquidated damaged to the current operator in the last 12 months*

47. **Question:** Amount paid to operator in the form of a Variable Management Fee during the last fiscal year?

*Answer: Amount paid for last fiscal year 2-1-21 to 1-31-22: was \$94,125.*

48. **Question:** Is the marketing manager position reimbursable or paid by the operator out of the management fee?

*Answer: The marketing manager's salary is reimbursable; however, it is not included in the Management Fee.*

49. **Question:** Please provide a list of all office furniture and computers that will be provided by the Port.

*Answer: A list is not required under this RFP. The Port will supply all office furniture and equipment necessary for the operation.*

50. **Question:** Please provide more information on the duties and responsibilities of the Premier Lot Ambassadors

*Answer: Premier Lot Ambassadors are no longer used for the parking operations.*

51. **Question:** Please provide a pro-forma operations schedule for all positions.

*Answer: This is provided in the draft agreement (Attachment 11) included in the RFP, Exhibit A Section C: Minimum Personnel. See (RFP No. 22-23/01) Addendum #1 – Attachments corresponding to the question number to view document.*

52. **Question:** What is the average tenure of the frontline workforce? Please provide a current Seniority list and roster.

*Answer: Approximately 16.5 years; See the attached Employee Base Rates/Seniority List.*

53. **Question:** How is the PARCS system maintained currently?

*Answer: See Exhibit A, Paragraph H of the draft agreement (Attachment 11) (attached to the RFP) for PARCS maintenance responsibilities. Currently Level 1 and Level 2 maintenance responsibilities are conducted by on-site personnel employed by the current operator.*

54. **Question:** Regards to the ACDBE Goal Calculation; What is the calculation related to this goal? Is it a percentage of the management fees only, or the entire reimbursement costs?

*Answer: ACDBE participation is measured as a percentage of the Management Fee and all Reimbursed Operating Expenses, including labor. How an ACDBE participates in the contract is a business decision. Therefore, how ACDBE participation will be measured based on whether the proposer plans to submit a proposal as a prime or as a joint venture, sub, or vendor. Please keep in mind that if two or more firms submit a proposal as a joint venture, the Port of Oakland will review the joint venture agreement and supporting documents submitted by an entity to determine whether, in fact, the arrangement meets all the requirements of 49 CFR 23 and what portion(s), if any, is eligible to be counted towards ACDBE participation.*

55. **Question:** Please provide a copy of the current operating contract?

*Answer: See response to Question 5.*

56. **Question:** Who shall be the merchant of record therefore owning the Merchant ID (MID)?

*Answer: Operator owns the MIDS for Credit card processing.*

57. **Question:** Are there administrative fees/liquidated damages in the current operator's contract?

*Answer: See attached current agreement. See (RFP No. 22-23/01) Addendum #1 – Attachments corresponding to the question number to view document.*

58. **Question:** Please provide the listing of historical administrative fees which have been assessed to the current operator for the last 5 years.

*Answer: The current operator has not been assessed administrative fees in the last 5 years.*

59. **Question:** Section 13 of the sample agreement requires the operator to reimburse the airport revenues for loss due to equipment failure not reported. Has this occurred within the last 3 years and what is the amount of reimbursed revenues?

*Answer: The current operator has not reimbursed Port for lost revenue in the last 3 years.*

60. **Question:** Does the airport or current operator have a service/maintenance agreement in place with a Scheidt & Bachmann service provider?

*Answer: The Port has an agreement in place with Scheidt & Bachmann for PARCS maintenance through 2026.*

61. **Question:** Please provide the last 3 years' variable management fee incentive scorecards and amounts paid to current operator.

*Answer: See response to Question 6. See attached variable management fee scorecards. See (RFP No. 22-23/01) Addendum #1 – Attachments corresponding to the question number to view document.*

62. **Question:** Section 4.1 of the sample agreement states that senior staff fringe benefits are reimbursable. Does this include 401k, all payroll taxes, payroll processing, car allowance and bonuses as reimbursable expenses?

*Answer: Please refer to Exhibit D of the draft agreement (Attachment 11) for details on reimbursable and non-reimbursable expenses.*

63. **Question:** Section 5.1 of the sample operating agreement states that the insurance premium increases year over year for staff represented by a union shall not exceed 7% per year. Does this also apply to the non-union employees' premiums?

*Answer: Refer to the draft agreement (Attachment 11), Exhibit D, Section C(1).*

64. **Question:** Where should we reflect the cost of the 3 operating vehicles that we are to budget for in our management fee worksheet?

*Answer: Operators Vehicles are an overhead expense, there is not a separate entry, beyond the RFP Proposal Worksheet line A.1, for this overhead expense.*

65. **Question:** Section 13.1 of the sample agreement states that office furniture, equipment and supplies are not reimbursable. Please provide an inventory list of these items that are owned by the current operator that would need to be replaced by a new operator at their cost and where these costs should be defined in the management fee worksheet.

*Answer: See response to Question 49.*

66. **Question:** Exhibit D outlines numerous expenses that are not reimbursable therefore must be included in our management fee. Where should these costs be defined in the management fee worksheet?

*Answer: Non-reimbursable expenses are overhead expenses. There is no separate entry beyond the RFP Proposal Worksheet line A.1.*

67. **Question:** Regarding insurance deductibles, the Port is requesting a deductible of \$25,000. We have higher deductibles. Should we outline those in the proposal?

*Answer: No, however please refer to section D in Exhibit M for the handling of higher deductibles.*

68. **Question:** Will the Port reimburse for payroll processing charges?

*Answer: Refer to the draft agreement (Attachment 11), Exhibit D, Section E(3)c.*

69. **Question:** Regarding minimum qualifications 8.1.1.b and 8.1.1.c, could you please clarify the phrase “no more than two” (client sites or airports). Should this be “no less than two”?

*Answer: The minimum qualifications in the RFP 8.1.1.b and 8.1.1.c are accurate and firms must meet this minimum qualification. As an example, a firm cannot achieve these minimum qualification by combining experience from three airports.*

70. **Question:** Please define what operating expenses the ACDBE % is calculated on. Is it all expenses including labor and load, credit card fees and other operational expenses?

*Answer: This is a business decision as to how ACDBE participation will be measured based on whether the proposer plans to submit a proposal as a prime or as a joint venture. Please keep in mind that if two or more firms submit a proposal as a joint venture, the Port of Oakland will review the joint venture agreement and supporting documents submitted by an entity to determine whether, in fact, the arrangement meets all the requirements of 49 CFR 23 and what portion(s), if any, is eligible to be counted towards ACDBE participation.*

71. **Question:** The RFP states that you are requesting ACDBE participation but the forms state DBE. Are both acceptable or does the company have to be ACDBE certified?

*Answer: Only ACDBE participation on this solicitation will be deemed valid.*

72. **Question:** If the company has to be ACDBE certified do they need to have their certification completed as ACDBE at the time of proposal submittal, at the time the contract is signed or upon startup of the contract?

*Answer: A proposer will receive credit toward their goal if the listed subconsultants are certified as ACDBEs at the time of proposal submission.*

73. **Question:** Do business licenses count towards page total?

*Answer: No*

74. **Question:** May we have a copy of one month’s operating reports including revenue auditing, activity, and maintenance? We are looking to understand the reporting requirements.

*Answer: See response to question 43, See attached audit form and June 2022 reporting examples. See (RFP No. 22-23/01) Addendum #1 – Attachments corresponding to the question number to view document.*

75. **Question:** May we have the average monthly amount of cash being deposited for the past three months?

*Answer: \$76,865.46 is the average monthly cash deposit value for the past 3 months.*

76. **Question:** May we have a copy of the current staffing plan by position?

*Answer: This is provided on page A-2, section C of the RFP.*

77. **Question:** What internet service vendor supports the office spaces being provided by the Airport?

*Answer: Port of Oakland provides, at no charge, internet service to the operator.*

78. **Question:** Does the Airport provide dumpsters for us to use?

*Answer: Port of Oakland does not supply dumpsters. Operator must establish dumpster services. Dumpster services is a reimbursable expense paid by the Port.*

**There are no other questions to RFP No. 22-23/01.**



RFP No.: 22-23/01, Airport Public Parking Management Services

**CONSULTANT/SUBCONSULTANT PARTICIPATION PLAN**

***This Form Must Be Submitted with the Proposal or the Proposal May Be Deemed Non-Responsive and Rejected List Prime Proposer, each Joint Venture (JV) Partner, if any, all Subconsultants, and all Suppliers.***

*This form identifies all businesses that are participating on the contract. Form to be submitted by the prospective prime consultant/contractor or subconsultant/subcontractor, as appropriate, to the ACDBELO with its proposal, unless an extension of time is requested and granted in writing.*

\_\_\_\_\_, (Name and Title of Authorized Prime Representative) declares as follows: That contingent upon award of \_\_\_\_\_, (Name of Contract) \_\_\_\_\_ (Name of Prime) will award subcontracts to or pursue orders with the following firms (if the firm is a joint venture, you must attach a copy of the joint venture agreement):

PRIME PROPOSER COMPANY INFORMATION	SMALL BUSINESS (YES OR NO)	LIST ALL SOCIOECONOMIC CERTIFICATIONS*	BID/PROPOSAL AMOUNT	DESCRIPTION OF WORK
NAME:	<input type="checkbox"/> YES  <input type="checkbox"/> NO	_____	\$ _____	_____
ADDRESS:		_____		_____
CITY/STATE/ZIP:		_____		_____
CONTACT NAME:		_____		_____
TELEPHONE NO:		_____		_____
E-MAIL:		_____		_____

JV/SUBCONSULTANT/SUPPLIER INFORMATION	TYPE	SMALL BUSINESS (YES OR NO)	CHECK ALL SOCIOECONOMIC CERTIFICATIONS	DOLLAR AMOUNT & PERCENT OF WORK	DESCRIPTION OF WORK
NAME:	<input type="checkbox"/> JV PARTNER <input type="checkbox"/> SUBCONSULTANT <input type="checkbox"/> SUB-TIER CONSULTANT TIER: _____ <input type="checkbox"/> SUPPLIER	<input type="checkbox"/> YES  <input type="checkbox"/> NO	<input type="checkbox"/> ACDBE <input type="checkbox"/> PORT – SBE <input type="checkbox"/> PORT – VSBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE Other: _____ _____	\$ _____  _____ %	_____ _____ _____ _____ <input type="checkbox"/> PRE-CONSTRUCTION SERVICES <input type="checkbox"/> CONSTRUCTION SERVICES
ADDRESS:					
CITY/STATE/ZIP:					
CONTACT NAME:					
TELEPHONE NO:					
E-MAIL:					

JV/SUBCONSULTANT/SUPPLIER INFORMATION	TYPE	SMALL BUSINESS (YES OR NO)	CHECK ALL SOCIOECONOMIC CERTIFICATIONS	DOLLAR AMOUNT & PERCENT OF WORK	DESCRIPTION OF WORK
NAME:	<input type="checkbox"/> JV PARTNER <input type="checkbox"/> SUBCONSULTANT <input type="checkbox"/> SUB-TIER CONSULTANT TIER: _____ <input type="checkbox"/> SUPPLIER	<input type="checkbox"/> YES  <input type="checkbox"/> NO	<input type="checkbox"/> ACDBE <input type="checkbox"/> PORT – SBE <input type="checkbox"/> PORT – VSBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE Other: _____ _____	\$ _____  _____ %	_____ _____ _____ _____ <input type="checkbox"/> PRE-CONSTRUCTION SERVICES <input type="checkbox"/> CONSTRUCTION SERVICES
ADDRESS:					
CITY/STATE/ZIP:					
CONTACT NAME:					
TELEPHONE NO:					
E-MAIL:					

JV/SUBCONSULTANT/SUPPLIER INFORMATION	TYPE	SMALL BUSINESS (YES OR NO)	CHECK ALL SOCIOECONOMIC CERTIFICATIONS	DOLLAR AMOUNT & PERCENT OF WORK	DESCRIPTION OF WORK
NAME:	<input type="checkbox"/> JV PARTNER <input type="checkbox"/> SUBCONSULTANT <input type="checkbox"/> SUB-TIER CONSULTANT TIER: _____ <input type="checkbox"/> SUPPLIER	<input type="checkbox"/> YES  <input type="checkbox"/> NO	<input type="checkbox"/> ACDBE <input type="checkbox"/> PORT – SBE <input type="checkbox"/> PORT – VSBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE Other: _____ _____	\$ _____  _____ %	_____ _____ _____ _____ <input type="checkbox"/> PRE-CONSTRUCTION SERVICES <input type="checkbox"/> CONSTRUCTION SERVICES
ADDRESS:					
CITY/STATE/ZIP:					
CONTACT NAME:					
TELEPHONE NO:					
E-MAIL:					

JV/SUBCONSULTANT/SUPPLIER INFORMATION	TYPE	SMALL BUSINESS (YES OR NO)	CHECK ALL SOCIOECONOMIC CERTIFICATIONS	DOLLAR AMOUNT & PERCENT OF WORK	DESCRIPTION OF WORK
NAME:	<input type="checkbox"/> JV PARTNER <input type="checkbox"/> SUBCONSULTANT <input type="checkbox"/> SUB-TIER CONSULTANT TIER: _____ <input type="checkbox"/> SUPPLIER	<input type="checkbox"/> YES  <input type="checkbox"/> NO	<input type="checkbox"/> ACDBE <input type="checkbox"/> PORT – SBE <input type="checkbox"/> PORT – VSBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE Other: _____ _____	\$ _____  _____ %	_____ _____ _____ _____ <input type="checkbox"/> PRE-CONSTRUCTION SERVICES <input type="checkbox"/> CONSTRUCTION SERVICES
ADDRESS:					
CITY/STATE/ZIP:					
CONTACT NAME:					
TELEPHONE NO:					
E-MAIL:					



JV/SUBCONSULTANT/SUPPLIER INFORMATION	TYPE	SMALL BUSINESS (YES OR NO)	CHECK ALL SOCIOECONOMIC CERTIFICATIONS	DOLLAR AMOUNT & PERCENT OF WORK	DESCRIPTION OF WORK
NAME:	<input type="checkbox"/> JV PARTNER <input type="checkbox"/> SUBCONSULTANT <input type="checkbox"/> SUB-TIER CONSULTANT TIER: _____ <input type="checkbox"/> SUPPLIER	<input type="checkbox"/> YES	<input type="checkbox"/> ACDBE	\$ _____  _____ %	_____
ADDRESS:			<input type="checkbox"/> NO		<input type="checkbox"/> PORT – SBE
CITY/STATE/ZIP:		<input type="checkbox"/> PORT – VSBE			_____
CONTACT NAME:		<input type="checkbox"/> MBE	_____		
TELEPHONE NO:		<input type="checkbox"/> WBE	_____		
E-MAIL:		Other: _____ _____	<input type="checkbox"/> PRE-CONSTRUCTION SERVICES <input type="checkbox"/> CONSTRUCTION SERVICES		

*I certify under penalty of perjury that the information contained on this form is true and correct and that the firms listed will be utilized if this Contract is awarded to the above Prime Proposer. I agree to comply with any applicable provisions for additions and substitutions, and I further understand and agree that the Port of Oakland must be informed of all changes or substitutions.*

Overall ACDBE Business Participation Level Proposed by Prime: <span style="border: 1px solid black; padding: 2px;">    %    </span>
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\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE



RFP No.: 22-23/01, Airport Public Parking Management Services

Provide the following information for all firms proposing, bidding, or quoting on this contract at the time of proposal submittal. If any information is not included, specify reason why you could not obtain the information. Use additional sheets if necessary. [**Reminder: the information below must be collected from every sub who submits a quote/bid/proposal to the prime and every potential sub who submitted a quote/bid/proposal to each prime, including unsuccessful ones.**]

Name/ Federal I.D. or State I.D. No.	Address	Phone / Email	ACDBE Certified?		Yrs. in Business	Annual Gross Receipts of Firm
			Yes	No		