March 9, 2022

ADDENDUM No. 1

RFP No.: 21-22/31 – Strategic, Financial and Business Planning Consultant

This Addendum modifies the original RFP Documents for the above-mentioned RFP. Acknowledge receipt of this addendum in the space provided on the RFP Acknowledgement and Signature Form (Attachment 3). Failure to do so may disqualify your proposal.

The following questions were submitted by the deadline and are answered in this addendum.

1. **Question:** Can you tell me please if there will be a proposer's conference for RFP No.: 21-22/31 – Strategic, Financial and Business Planning Consultant? If not, how can a SLEB firm like mine identify the primes who are going to participate on this project? Are you able to send my information to them?

   **Answer:** There was no pre-proposal meeting for this RFP. The Port is posting (with this addendum) the list of firms that downloaded the RFP, so that you are able to contact them.

2. **Question:** Would you please send me a copy of the potential proposer's list for RFP No.: 21-22/31 – Strategic, Financial and Business Planning Consultant so that I can contact the primes as soon as possible before the RFP deadline that would be great.

   **Answer:** Please see the answer to question 1.

3. **Question:** May we include a cover to the front of our submittal that does not count against the 20-page limit?

   **Answer:** Yes, it will not count against the 20-page limit.

4. **Question:** May we include a Table of Contents and tabbed dividers to separate the required sections of our proposal? If we do so, will they count against the 20-page limit?

   **Answer:** A Table of Contents and tabbed dividers are not necessary, but if you include them, they will not count against the 20-page limit.
5. **Question**: Are firms that serve as a prime or subcontractor for this procurement eligible to proposer on future competitive proposals related to execution of the planned airport development program?

**Answer**: Yes, to the extent that this does not provide you with a competitive advantage on any future RFPs or that there is a conflict of interest. The Port will have to make that determination once those future RFPs are developed.

There are no other questions to RFP 21-22/31.