



Purchasing Department
530 Water Street
Oakland, CA 94607

November 2, 2021

ADDENDUM No. 1

RFP No.: 21-22/10 – Forum Facilitator and Administrative Services

This Addendum modifies the original RFP Documents for the above-mentioned RFP. **Acknowledge receipt of this addendum in the space provided on the RFP Acknowledgement and Signature Form (Attachment 3). Failure to do so may disqualify your proposal.**

The following corrections have been made to the above-referenced RFP.

A. Correction No. 1 – Proposal Due Year Typo Error:

This is to correct a typo error in the RFP "Proposal Due Date"; the correct year is 2021 instead of 2022.

Proposal Information

Proposal Title	Forum Facilitator and Administrative Services
Proposal Type	Professional Services
Proposal Number	21-22/10
Proposal Issued	October 1, 2021
Department Requesting Services	Airport Operations - Airside
Pre-proposal Meeting	N/A
Scheduled Publication Date	October 1, 2021
Proposal Due Date	November 4, 2022 2021 until 11:00 a.m. (Pacific Time)

B. Correction No. 2 – Proposal Due Date Extension:

Due to the above typo year error, the Port is extending the Proposal Due Date to November 12, 2021.

**(UPDATED) Proposal Due Date:
November 12, 2021 until 11:00 a.m. (Pacific Time)**

There are no other corrections to RFP 21-22/10.