



**Picnic Reservation
Permit Application**

Event Name:		
Organization sponsoring event:		
Event Description:		Estimated attendance:
Event Date(s):	Start time:	End time:
Setup Date(s):	Setup start time:	Setup end time:
Is organization a tax exempt, non-profit 501-3(c)?		If yes, ID # :
Web Address:		Organization Phone # :
Organization Address:		City/State: Zip:
Contact Person:	Contact Phone # :	Fax # :
Email Address:		
Contact Person:	Contact Phone # :	Fax # :
Email Address:		
Do you request access to any non public roads? If yes, please describe:		
Additional requests:		

Check that you have included:

- Park map with diagrams and indications showing areas you plan to use
- Scope of event and itinerary
- Waiver of Liability

By signing below, I am acknowledging that I have read and understand the Special Event Application process. If this application is approved, all information within will become part of my final permit. Any requests not covered in the application, map, or event plan are considered a change to my application and will need to be resubmitted for approval.

Applicant signature

Applicant printed name

Date



PORT OF OAKLAND

WAIVER OF LIABILITY AND HOLD HARMLESS AGREEMENT

The undersigned, agree to indemnify, release, and hold harmless the CITY OF OAKLAND, a municipal corporation, acting by and through its Board of Port Commissioners (hereinafter referred to as the "Port"), its principals, officers, directors, employees and agents, from any and all claims, losses, illnesses, demands and injuries to his/her/their person, party, or property, foreseen or unforeseen, resulting from, caused by, or related to the event or activity related to, or conducted on Port property on _____.

The undersigned also agree to indemnify the Port with regard to any cost, expense (including reasonable attorney's fees and costs) and any loss and/or breach or default by the undersigned(s), as my/heirs, legal representatives, successors and/or assigns.

This Indemnification Agreement and Hold Harmless Agreement is not in derogation of, but rather supplements, any common-law rights to indemnification to which the Port, its legal representatives, successors and assigns, and shall be binding on the undersigned(s) and his/her/their heirs, successors and assigns.

The undersigned hereby acknowledge and affirm that he/she/they have read the contents of this Agreement, and that he/she/they understand the terms hereof.

The undersigned assume all responsibility and risk associated with any and all activity he/she/they participate in, and assume all responsibility and liability of physical/emotional injuries related to/and or associated with the event.

The undersigned expressly acknowledge that although the Port will make all efforts to ensure that proper safety procedures are practiced, the Port cannot and will not be responsible for the actions and non-actions of third parties, and cannot and will not be liable for the actions or non-actions of the undersigned.

Signature

Signed Date