September 20, 2019

ADDENDUM No. 1 (REVISED)

RFP No.: 19-20/04 – Automated Shift Callout System

This Addendum modifies the original RFP Documents for the above-mentioned RFP. Acknowledge receipt of this addendum in the space provided on the RFP Acknowledgement and Signature Form (Attachment 3). Failure to do so may disqualify your proposal.

The following questions were submitted by the deadline and are answered in this addendum.

1. Question: Will the Port accept a proposal from a Canadian company with a Canadian hosted location?

   Answer: Yes.

2. Question: What human resource management system are you currently using?

   Answer: The Port is currently using Oracle.

3. Question: What are the language requirements for the system?

   Answer: English

4. Question: Would you be interested in absent/late reporting self-serve as a part of the proposal?

   Answer: Not at this time.

5. Question: Is there an opportunity to grow into other facilities or departments in the future?

   Answer: Yes, there is a possibility for other divisions at the Airport or Harbor Facilities could be added in the future.

6. Question: Has the Port received any Demonstrations from any other vendors?

   Answer: Yes, Acros and Everbridge provided a brief demonstration of their product and services to the Aviation Facilities Manager and other Operation staff.

7. Question: Who has the Port received Demonstrations from?

   Answer: Acros and Everbridge.
8. **Question:** Is there a current Time and Attendance system in place for employees?

   **Answer:** Yes, the Port is currently using Oracle for Time and Attendance system

9. **Question:** Would the system described in the RFP need to integrate with any other systems currently in place?

   **Answer:** No.

10. **Question:** Is the Port looking for any advanced scheduling features or Time and Attendance features to accompany this RFP?

    **Answer:** No.

11. **Question:** How many copies of our response are required by the Port?

    **Answer:** Per the submittal requirements, the Port is asking One (1) Original copy clearly marked “Original” and five (5) Copies marked “Copy”.

**There are no other questions to RFP No. 19-20/04.**