Independent Auditor's Report, Management's Discussion and Analysis, and Basic Financial Statements

Years Ended June 30, 2016 and 2015



A new breed of professional services firm

Years Ended June 30, 2016 and 2015

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### **Independent Auditor's Report**

Deferred Compensation Advisory Committee and Board of Port Commissioners of the City of Oakland Oakland, California

### **Report on the Financial Statements**

We have audited the accompanying statements of net position due to participants of the Deferred Compensation Plan of the Port of Oakland (Plan) as of June 30, 2016 and 2015, and the related statements of changes in net position due to participants for the years then ended, which collectively comprise the Plan's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Plan's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Plan's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by the Plan's management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the net position due to participants of the Plan as of June 30, 2016 and 2015, and the changes in net position due to participants for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### Emphasis of a Matter

As discussed in Note 2, the basic financial statements referred to above present only the financial activities of the Plan and do not purport to, and do not present the financial position of the Port of Oakland as of June 30, 2016 and 2015, and the changes in its financial position for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

### **Other Matters - Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Macias Gini & O'Connell LP

Oakland, California January 27, 2017

Management's Discussion and Analysis (Unaudited)

Years Ended June 30, 2016 and 2015

The following discussion and analysis of the financial performance of the Deferred Compensation Plan of the Port of Oakland (Plan) provides an overview of its financial activities for the years ended June 30, 2016 and 2015. Please read it in conjunction with the Plan's financial statements, which begin on page 5. Responsibility for both the accuracy of the data, and the completeness and fairness of the presentation, including all disclosures, rests solely with management of the Port of Oakland. To the best of our knowledge and belief, the basic financial statements, as presented, are accurate in all material respects.

### Financial Statements

The financial report for the Plan includes management's discussion and analysis, statements of net position due to participants, statements of changes in net position due to participants, and notes to the basic financial statements. These financial statements are prepared on the accrual basis of accounting. The Plan is administrated by Great-West Life & Annuity Insurance Company (Great-West). As of February 2015, Great-West uses the branded name Empower Retirement. The Plan's assets are held in trust by Wells Fargo Bank.

The following table indicates the net position due to participants as of June 30 (dollars in thousands):

	2016		2015		2014
Investments at fair value:					
Stable value fund	\$	24,969	\$ 25,135	\$	24,870
Mutual funds		47,328	 48,662		49,016
Total investments at fair value		72,297	73,797		73,886
Loans receivable from participants		573	 609		560
Net position due to participants		72,870	\$ 74,406	\$	74,446

The following table indicates the changes in net position for the years ended June 30 (dollars in thousands):

	 2016	2015		 2014
Net additions to net position	\$ 3,790	\$	6,540	\$ 13,197
Deductions from net position	 (5,326)		(6,580)	(3,657)
Change in net position	(1,536)		(40)	9,540
Net position due to participants,				
beginning of year	 74,406		74,446	 64,906
Net position due to participants,				
end of year	\$ 72,870	\$	74,406	\$ 74,446

- Net position due to participants decreased from \$74.4 million at June 30, 2015 to \$72.9 million at June 30, 2016. The major factors causing the reduction in net position due to participants for the year ended June 30, 2016 were withdrawals by participants that exceeded contributions by participants and losses on investments.
- Net position due to participants of \$74.4 million at June 30, 2015 remained consistent with that at June 30, 2014.

## DEFERRED COMPENSATION PLAN OF THE PORT OF OAKLAND Management's Discussion and Analysis (Unaudited)

Years Ended June 30, 2016 and 2015

### **Request for Information**

Requests for additional information about this report, should be addressed to the Financial Services Division, Port of Oakland, 530 Water Street, Oakland, California 94607 or visit the Port's website at <u>www.portofoakland.com</u>.

# Statements of Net Position Due to Participants June 30, 2016 and 2015 (Dollars in Thousands)

	2016	2015
ASSETS		
Investments at fair value:		
Stable value fund	\$ 24,969	\$ 25,135
Mutual funds	47,328	48,662
Total investments at fair value	72,297	73,797
Loans receivable from participants	 573	 609
NET POSITION DUE TO PARTICIPANTS	\$ 72,870	\$ 74,406

See accompanying notes to the basic financial statements.

## Statements of Changes in Net Position Due to Participants

Years Ended June 30, 2016 and 2015

(Dollars in Thousands)

	2016		2015	
ADDITIONS TO NET POSITION:				
Contributions by participants	\$	3,997	\$	3,642
Net investment income and adjustments to fair value		(207)		2,898
Total additions to net position		3,790		6,540
DEDUCTIONS FROM NET POSITION:				
Withdrawals by participants		(5,326)		(6,580)
CHANGE IN NET POSITION DUE TO PARTICIPANTS		(1,536)		(40)
NET POSITION DUE TO PARTICIPANTS:				
Beginning of year		74,406		74,446
End of year	\$	72,870	\$	74,406

See accompanying notes to the basic financial statements.

### **DEFERRED COMPENSATION PLAN OF THE PORT OF OAKLAND** Notes to the Basic Financial Statements Years Ended June 30, 2016 and 2015

### NOTE 1 – PLAN DESCRIPTION

The following description of the Deferred Compensation Plan of the Port of Oakland (Plan) provides only general information. Participants should refer to the Plan document for a more complete description of the Plan's provisions.

The Port of Oakland (Port) maintains an eligible deferred compensation plan in accordance with Section 457 of the Internal Revenue Code (IRC 457). The Port's Plan was established in 1977 and is governed by the Deferred Compensation Advisory Committee (Committee) in accordance with IRC 457 and the Port's Plan document. The Plan permits employees to defer a portion of their compensation until future years. Distributions may be made only at death, retirement, termination, disability or some other event, as provided in the Plan in accordance with the provisions of Sections 53212-53214 of the Government Code of the State of California and the applicable provisions of the Internal Revenue Code.

The Plan is available to all permanent Port employees on a voluntary basis. Each employee may elect to participate by signing a participation agreement that specifies the amount of the deferral and the investment options selected by the participant. Plan participants can choose to make contributions on a pre-tax basis to the traditional 457, and after-tax basis to the Roth 457, or a combination of the two contribution options. The Plan currently utilizes one investment administrator: Great-West Life & Annuity Insurance Company (Great-West). As of February 2015, Great-West uses the branded name Empower Retirement. Payment for administrative and investment services is provided through a management fee on the Port's Stable Value Fund and through reallocations from mutual fund companies.

All amounts of compensation deferred under the Plan, all property and rights purchased with such amounts, and all income attributable to such amounts, property or rights are held by the Plan in trust through Wells Fargo Bank for the exclusive benefit of the participants or beneficiaries, and are not subject to the claims of the Port's creditors. Investment options are monitored by the Committee, which is comprised of seven voting members – the Port's Director of Human Resources, the Port's Chief Financial Officer, and five other members appointed by the Port's Director of Human Resources or the Port's Chief Financial Officer may also appoint up to two alternative members.

### *Contributions*

During each payroll period in which an employee is a participant in the Plan, the Port defers a portion of the employee's compensation as specified by the employee. The maximum that each participant may defer under this Plan for any taxable year is the lesser of:

- The applicable dollar amount determined pursuant to IRC 457 Section (e)(15), or
- One hundred percent of the participant's year-to-date includible compensation.

Participants in the Plan may elect to rollover balances from other IRC 457 deferred compensation plans, subject to the requirements of the Plan.

Notes to the Basic Financial Statements Years Ended June 30, 2016 and 2015

### NOTE 1 – PLAN DESCRIPTION (continued)

### Special Limited Catch-Up Deferral

Qualified employees who have not deferred the maximum regular deferral amount(s) allowed in prior years, may elect the Special Limited Catch-up Provision as defined in IRC 457(b)(3) for one or more of the participant's last three tax years ending before the year in which the participant attains normal retirement age as defined under Sections 1.14 and 3.03 of the Plan. In that instance, participants may elect to contribute the lesser of:

- Twice the applicable dollar amount permitted under IRC §457(b)(2)(A); or
- The sum of:
  - The maximum amount of compensation that may be deferred for the employment period as determined under Section 3.01 of the Port's Plan for the taxable year; plus
  - The maximum amount of compensation that may be deferred for any prior employment period or employment periods as determined under Section 3.01 of the Plan's document less the compensation deferred under the Plan for such employment period or employment periods.

The Special Limited Catch-up Provision can only be elected one time. Employees who are  $70\frac{1}{2}$  or older may not elect this provision.

### Age 50 and Older Catch-Up Deferral

Plan participants who attain age 50 by the last day of a tax year may make an additional deferral into the Plan as a catch-up contribution, subject to the requirements of IRC Section 414(v)(2)(B)(i). The Age 50 and Older Catch-up Deferral election limit was \$6,000 in calendar years 2016 and 2015.

Employees may not participate in both the Special Limited Catch-up Provision deferral and the Age 50 and Older Catch-up Deferral concurrently.

### Participant Deferred Compensation Accounts

The administrative services agreement with Great-West provides that each participant's deferred compensation account shall be updated daily with the participant's contributions and allocations of Plan earnings, including interest, dividends, and gains/losses from investments.

### Vesting

Participants are immediately vested in their contributions plus actual earnings thereon.

Notes to the Basic Financial Statements Years Ended June 30, 2016 and 2015

### NOTE 1 – PLAN DESCRIPTION (continued)

### Payment of Benefits

On termination of service due to death, disability, separation of service, retirement, or as otherwise permitted by the Plan, a participant may elect to receive a full or partial lump-sum distribution, periodic payments of a dollar certain, periodic payments for a time certain, or periodic payments over the lifetime of the participant. A participant may also purchase a life or term-certain annuity, or simply leave the money on deposit until the date that they have a minimum annual distribution requirement. The IRS requires a minimum annual distribution to be made no later than April 1 of the calendar year following the later of the calendar year in which the employee attains age 70½, or the calendar year in which the employee retires. Distributions will be net of any federal and state taxes required to be withheld. The participants also have the option of having a direct tax-free rollover to a new employer pension plan or a rollover to an Individual Retirement Account.

## NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES

#### Basis of Presentation

The accompanying statements of net position due to participants and changes in net position due to participants present only the Plan, and are not intended to present the financial position of the Port and the changes in its financial position in conformity with accounting principles generally accepted in the United States of America.

### Basis of Accounting

The financial statements of the Plan are prepared on the accrual basis of accounting. Contributions are recognized as additions when due (at the end of each pay period). Payments to participants are recognized as deductions when due and payable under the provisions of the Plan.

### Investment Valuation

The Plan's investments are reported at fair value. During fiscal year 2015-16, the Port implemented Governmental Accounting Standards Board Statement No. 72, *Fair Value Measurement and Application* (GASB 72). This statement requires the use of valuation techniques which are appropriate under the circumstances and are consistent with the market approach, the cost approach or the income approach. GASB 72 establishes a hierarchy of inputs used to measure fair value consisting of three levels. Level 1 inputs are quoted prices in active markets for identical assets or liabilities. Level 2 inputs are inputs other than quoted prices included with Level 1 that are observable for the asset or liability, either directly or indirectly. Level 3 inputs are unobservable inputs. Mutual funds are valued using prices quoted in active markets for individual assets (level 1 inputs). The Port of Oakland Stable Value Fund is exempt from the fair value hierarchy and is stated at amortized cost.

### **DEFERRED COMPENSATION PLAN OF THE PORT OF OAKLAND** Notes to the Basic Financial Statements Years Ended June 30, 2016 and 2015

### **NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES (continued)**

#### Loans Receivable from Participants

The IRC permits and the Port allows participants in the 457 Plan to participate in a loan program. The loans are secured by the remaining balance in the participant's account and must be repaid over a period that does not exceed five years, except that if the loan is for the purchase of a principal residence, the loan may be repaid over a period not to exceed fifteen years. The maximum amount of loans to participants is the lesser of \$50,000 or 50% of the participant's vested account balance as of the day immediately preceding the date on which the loan is approved.

#### Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires the Plan administrator to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates.

### **NOTE 3 – INVESTMENTS**

Plan participants may direct contributions into any of the investment options offered by Great-West, which include various publicly traded mutual funds and fixed income investments. Participants are permitted to establish different investment strategies, which have varying return and volatility characteristics to meet each participant's long-term retirement savings strategy.

### Concentration Risk

The following tables present investments that represent 5% or more of the Plan's investments at fair value at June 30, 2016 and 2015 (dollars in thousands):

	2016		2015		
		% of		% of	
	<u>Amount</u>	<u>Investments</u>	<u>Amount</u>	<u>Investments</u>	
Port of Oakland Stable Value Fund*	\$ 24,969	34.5%	\$ 25,135	34.1%	
Dreyfus S&P 500 Index Fund	6,012	8.3%	5,637	7.6%	
Fidelity Contrafund	3,875	5.4%	3,747	5.1%	

\* Funds managed by Great-West Retirement Services

#### Interest Rate Risk and Credit Risk

The following table presents information related to interest rate risk and credit risk for the Plan's investment in the Port of Oakland Stable Value Fund at June 30, 2016 and 2015 (dollars in thousands):

s Maturity Credit Rating 2016	2015	
	2015	
Value Fund 3.36 Not rated \$ 24.969	\$ 25.135	
Value Fund 3.36 Not rated \$ 24,969	\$	

Notes to the Basic Financial Statements Years Ended June 30, 2016 and 2015

### **NOTE 3 – INVESTMENTS (continued)**

The Port of Oakland Stable Value Fund credits interest on a quarterly portfolio basis. All money deposited into the Port of Oakland Stable Value Fund, regardless of when it was deposited, receives the same interest rate. A new interest rate is established each quarter. The quarterly interest rate is set by Great-West according to the investment policy statement guidelines that the Committee has established for the Plan. The Port of Oakland Stable Value Fund invests primarily in securities issued by the U.S. Government or its agencies.

The following table presents the fair value of the Port's investment in mutual funds at June 30:

	Fair Value (in thousands)		
Mutual Fund Investments	2016	2015	
Allianz NFJ Small Cap Value Admin	\$ 352	\$ 550	
Allianz RCM Global Technology Fund A	2,515	2,524	
American Funds 2015 Trgt Date Retire R4	4	-	
American Funds 2025 Trgt Date Retire R4	2	-	
American Funds 2035 Trgt Date Retire R4	6	-	
American Funds 2045 Trgt Date Retire R4	7	-	
American Funds Euro Pacific A	831	865	
American funds Growth Fund R4	2,459	2,267	
American Funds New Perspective R4	341	315	
Artisan Mid Cap Fund	1,234	1,092	
Barron Small Cap	710	823	
Blackrock Equity Index- Collective Fund	293	276	
Calvert Balanced A	513	-	
Davis New York Venture Fund	-	3,002	
Drefus Mid Cap Index Fund	1,436	1,404	
Drefus Small Cap Stock Index Fund	933	822	
Dreyfus S&P 500 Index Fund	6,012	5,637	
Fidelity Contra Fund	3,875	3,747	
Fidelity Low Priced Fund	1,988	2,118	
Fidelity Puritan Fund	1,086	870	
Franklin Mutual European Fund A	259	325	
Franklin Templeton Mutual Global Discovery Fund	928	950	
GW Capital Mgt Aggressive Profile	1,399	1,419	
GW Capital Mgt Conservative Profile	342	291	
GW Capital Mgt Moderate Profile	1,508	1,787	
GW Capital Mgt Moderately Aggressive Profile	2,092	2,207	
GW Capital Mgt Moderately Conservative Profile	804	786	
Harbor International Fund	2,920	3,644	
Hartford Small Company R5	153	196	
Ivy High Income Y	130	167	

Notes to the Basic Financial Statements Years Ended June 30, 2016 and 2015

### **NOTE 3 – INVESTMENTS (continued)**

	/alue Isands)		
Mutual Fund Investments	2016	2015	
Janus Balanced Fund	688	634	
Janus Twenty Fund	1,631	1,716	
JP Morgan Disciplined Equity A	2,638	-	
JP Morgan Equity Income A	636	656	
JP Morgan Mid Cap Value Fund A	521	602	
Neuberger Berman Genesis Fund Trust	1,057	1,145	
Parnassus Core Equity Investor Fund	919	1,131	
Pax World Fund	-	560	
Payden GNMA	120	41	
PIMCO Stocksplus Small A	532	669	
PIMCO Total Return Fund Admin	1,138	1,081	
Pioneer Fundamental Growth A	259	-	
Principal Real Estate Securities R4	253	-	
Prudential Jennison 20/20 Focus Fund Z	-	372	
Prudential Jennison Utility Fund Z	633	644	
T. Rowe Price Value Fund	1,171	1,327	
Total mutual funds	\$ 47,328	\$ 48,662	

Disclosure of the average maturity and credit risk rating for mutual funds invested in equity investments is not applicable under Governmental Accounting Standards Board (GASB) Statement No. 40, *Deposits and Investment Risk Disclosures – an amendment of GASB Statement No. 3.* 

### NOTE 4 – SUBSEQUENT EVENT

Effective January 1, 2017, instead of paying for administrative and investment services through a management fee on the Port's Stable Value Fund and through reallocations from mutual fund companies, Participants will pay for administrative and investment services through a uniform management fee imposed across all investments.