

Oakland International Airport Construction Safety and Security Plan (CSSP)

All sections must be filled out completely, if a section is not applicable place a N/A in the box.

Project Information:			
Project Name:			
Port Representative:		Cell Phone Number:	
Emergency Contact Information:			
Primary Name:		Phone Number:	
Secondary Name:		Phone Number:	
Safety Officers:			
Primary Name:		Phone Number:	
Secondary Name:		Phone Number:	
Scope of Work:			
Duration of Work:			
Expected Start Date:		Expected End Date:	
Expected Work Days:		Expected work Hours:	
Construction activity affect on Aircraft Operations:			
Areas affected by Construction Activity: (provide limits of construction areas)			
Haul Route Plan (Detailed description of expected route, attach maps in Appendix A if necessary)			
Construction Site Parking / Lay Down Area (Attach maps in Appendix A if necessary)			
Location:		Access:	
Procedures and methods to delineate closed construction areas:			

Vehicle Operations and Identification:	
Procedures for protecting Trenches, Excavations, Cover Requirements and Dust Control:	
Foreign Object Debris (FOD) control provisions:	
Wildlife Management and protection of environmentally sensitive habitat areas:	
Procedures for locating and protection of existing underground utilities:	
HAZMAT Management procedures:	
Runway and Taxiway Work Plan If work will take place on or near a Runway or Taxiway complete Appendix B: Runway and Taxiway Work Plan.	
<input type="checkbox"/> Check box if Appendix B has been attached	
Security Requirements:	
Doors/Gates/Fences to be removed/relocated:	
Gates/Doors to be used to access job site:	
Doors/Gates to be propped open, alternate screening areas needed:	

Escorting Provision (Work Zone, Background checks required, Escorts 5 to 1):	All individuals under escort must carry state issued identification and must remain within sight and sound of the badged escort. First Name, Last Name and Date of Birth must be submitted to the Security office 24 hours in advance of individuals being escorted.		
Tool Control Plan	<input type="checkbox"/> Check box if Appendix C has been attached (primarily required for work inside the sterile area – check with Port for specific information)		
Security Systems effected by this work: CCTV, Access Control System, etc.			
Security guards (number badged employees):			
Emergency Notification Procedures for Notifying ARFF of construction activities:			
Airport Operations will coordinate with ARFF once the CSSP has been approved.			
Operations Name:		Signature:	
Emergency Notification Procedures for Medical and Law Enforcement Response:			
Contact Airport Operations at 510-563-3361 for all emergency response requests.			
Notice to Airman (NOTAM) issuance:			
Contractor will provide 4 days advance notice to Airport Operations for any work requiring the issuance of a NOTAM. Airport Operations will coordinate with Air Traffic Control and issue approved NOTAMS 72 hours prior to start of work.			
Inspection Requirements:			
Airport Operations must be advised once contractor has completed work for the day. Operations will inspect the work site to ensure no operational or security issue exist. Contractor will remain on site until the inspection by Airport Operations has been completed.			
Penalty provision for non compliance with the Construction Safety and Security Plan:			
Each contractor, including each contractor/subcontractor employee must be familiar with and comply with Oakland International Airports Rules and Regulations. Violating any Airport rule or regulation can be cause for removal from the project and subject to enforcement under Airport Rules and Regulations and/or penalties from the Transportation Safety Administration or Federal Aviation Administration.			

Approval Timeline		
Submit 72 Hours in Advance (working days)	Minimum 48 Hours in Advance (working days)	48 Hours prior to work beginning
Contractor submits initial Construction Safety and Security Plan to Port at least 72 hours in advance of anticipated construction operations.	Incorporate any revisions as requested by Airport Operations and Airport Security and submit a final plan at least 48 hours in advance of the anticipated construction operations.	Once CSSP has been approved by Airport Operations; Airport Security will provide Change of Conditions to the TSA
Port staff reviews plan and submits to Airport Operations and Airport Security for review and concurrence.		The Contractor, Port, Airport Operations and Airport Security will continue

Airside Operations Approval:	
Printed Name:	Title:
Signature:	Date:

Aviation Security Approval:	
Printed Name:	Title:
Signature:	Date:

Attachments:

- Appendix A: Haul Route Plan / Site Parking / Lay Down Area Maps
- Appendix B: Runway/Taxiway Work Plan
- Appendix C: Tool Control Plan

Appendix A: Haul Rout Plan / Site Parking / Lay Down Area Maps

Appendix B: Runway and Taxiway Work Plan

Runway and Taxiway Work Plan	
Describe the procedures for protecting the following areas: (Skip this section if work will not take place on or near a Runway or Taxiway)	
Markings and Lighting:	
Runway Safety Area:	
Taxiway Safety Areas and Object Free Areas	
Runway Obstacle Free Zones and Object Free Areas	
Navigational Aids (NAVAIDS)	
Imaginary Surfaces as defined in FAR Part 77:	
Methods for separating construction traffic from Movement Areas: (Include Radio Communications Plan if needed)	

Appendix C: Tool Control Plan