



Purchasing Department  
530 Water Street  
Oakland, CA 94607

**June 26, 2017**

## **ADDENDUM No. 2**

### **RFP No.: 16-17/15, Maintenance, Repair, Reconditioning, Overhaul, and Replacement of Large Electric Motors for Port of Oakland Container Cranes**

This Addendum modifies the original RFP Documents for the above mentioned RFP. **Acknowledge receipt of this addendum in the space provided on the RFP Acknowledgement and Signature Form (Attachment 3). Failure to do so may disqualify your proposal.**

#### **The following corrections have been made to the above referenced RFP:**

- A. In reference to the **City of Oakland § 728 Living Wage Information** (attachment 7), delete attachment in its entirety and replace with the enclosed document included in this addendum.
- B. In reference to the Scope of Services (Section II) and the Submission Requirements (Section IV) of the RFP and Addendum No. 1, the following changes are made to the sections titled **Minimum Qualifications** and **Minimum Experience** as follows.
  - 1. Item "c" of the Minimum Qualifications, delete item "c" in its entirety and replace with:
    - c) Provide evidence that your repair facility is an EASA (Electrical Apparatus Service Association) accredited repair facility and/or other comparable documentation evidence that your repair facility is qualified to perform services set forth in the Scope of Services of the RFP.
  - 2. Item "d" of the Minimum Qualifications, delete item "d" in its entirety and replace with:
    - d) Provide evidence that you have NETA (InterNational Electrical Testing Association) ETT (Electrical Testing Technician) and/or other documentation, certification, training, etc. qualified personnel on staff available to service Port motors along with supplies, materials, tools, and equipment necessary to appropriately perform the required services.
  - 3. Item "b" of the Minimum Experience, delete item "b" in its entirety and replace with:
    - b) Must demonstrate satisfactory evidence of an EASA (Electrical Apparatus Service Association) accreditation and/or other comparable satisfactory evidence that your motor repair facility including test equipment calibration meets acceptable industry standards and accreditation requirements that is capable of performing repairs and maintenance on electric motors in the 500-800 horsepower range.

**There are no other changes to RFP 16-17/15.**



**PORT OF OAKLAND**

**City of Oakland City Charter § 728  
Living Wage Information**

(RFP. No. 16-17/15 - Addendum No. 2)

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**EMPLOYERS SUBJECT TO §728 OF THE CITY CHARTER MUST COMPLY WITH THE  
FOLLOWING REQUIREMENTS:**

- 1) Pay all non-exempt employees the living wage rates (As of July 1, 2017, \$15.31 without health benefits or \$13.32 with health benefits). Port Ordinance No. 3666, as amended also requires that covered businesses provide employees at least twelve compensated days off per year, including holidays.
- 2) Pay at least \$1.99 per hour worked toward the provision of health care benefits for employees and/or their dependents, if the employer claims credit for health benefits.
- 3) **Provide written notification to each current and new employee, at time of hire, of his or her rights to receive the benefits under the provisions of these regulations.** The notification shall be provided in English, Spanish and other languages spoken by a significant number of the employees, and shall be posted prominently in communal areas at the work site. A copy of said notification is available from the Port Division of Social Responsibility.
- 4) Provide all employees earning less than \$12/hour notification in English, Spanish, and any other language spoken by a significant number of employees of their right to advance Earned Income Credit payments.
- 5) **Maintain a list of the name, address, date of hire, occupation classification, rate of pay, benefits paid for each of its employees, and compensated time off - and submit this list to the Port's Social Responsibility Division, Attention: Connie Ng-Wong, Living Wage Compliance Officer, by March 31st, June 30th, September 30th, and December 31st of each year.** If a covered employer has obtained a waiver from the Port Board of Directors, then the employer must still submit an annual payroll report covering each of its employees by December 31st of each year. Failure to provide the list within five days of the due date will result in a penalty of \$500 per day. Covered employers shall maintain payrolls and basic records for all employees and shall preserve them for a period of at least three years after the close of the compliance period.
- 6) Require subcontractors, tenants and subtenants, or licensees who are covered by these requirements to comply with the provisions of these regulations. **Covered employers shall be responsible for including language committing the subcontractor's, tenant's or licensee's agreement to comply, in the contract with the subcontractor.** Covered employers shall submit a copy of such subcontracts or other such agreements to the Port Division of Social Responsibility.
- 7) Permit authorized Port representatives access to work sites and, with employee consent, relevant payroll records for the purpose of monitoring compliance with these regulations, investigating employee complaints of non-compliance and evaluating the operation and effects of these regulations, including the production for inspection and copying of its payroll records for any or all of its employees for the applicable compliance period. Permit a representative of the labor organizations in its industry to have access to its workforce at the Port during non-working time and in non-work areas to ensure compliance.

Employers who fail to submit documents, declarations or information required to demonstrate compliance with these regulations shall be deemed noncompliant or non-responsive and subject to the remedies as set forth in §728.