



PORT OF OAKLAND

Purchasing Department
530 Water Street
Oakland, CA 94607

May 25, 2017

ADDENDUM No. 1

Bid No.: 16-17/19 – HID Proximity Cards and Printer Supplies

This Addendum modifies the original Bid Documents for the above referenced Bid. Acknowledge receipt of this addendum in the space provided on the Bid Form (Attachment 2). Failure to do so may disqualify your bid.

The following correction has been made to the above referenced Bid:

A. Length of Contract and Pricing Structure:

The Port has modified length of contract to **two (2) years**, instead of ~~three (3) years~~ allowing potential bidders to price bid on items accordingly, making it easier to hold a firm price for 24 months. The contract will have an effective date of July 1, 2017 with an end date of June 30, 2019. As stated on the updated Product Specification included in this addendum, the Port cannot guarantee any actual quantities, but is requiring the supplier to commit to a firm price per unit for **two (2) years**.

The following question was submitted prior to the deadline and is answered in this addendum:

1. Question: HID will not provide us a firm price for three years as indicated on the bid document. Prices quote are cost plus. Therefore, they are not firm for three years. How should we price this project?

Answer: The purpose of the bid is to select a supplier that can continuously provide a firm price for the duration of the contract period. In response to the question, the Port has modified length of contract to two (2) years instead three (3) years to allow potential bidders to hold a firm price for a shorter contract period. The Port will issue a Contract Purchase Agreement for two (2) years based on the agreed price per unit.

**Bid No.: 16-17/19 – HID Proximity Cards and Printer Supplies**

The Port of Oakland (sometimes referred to herein as “Buyer”) is soliciting competitive bids to supply the Oakland International Airport (“OAK”) with HID Proximity Cards and printer supplies. The Port intends to lock in pricing through this invitation for bid process and (if awarded), will issue a Contract Purchase Agreement to purchase all products from one supplier. It is estimated that the Port will consume 1,500 proximity cards quarterly and as-needed printing supplies, but does not guarantee any quantities.

The purpose of this invitation for bid is to select a supplier that will continuously provide HID Proximity Cards and Printer Supplies on a quarterly and/or as-needed basis for a period of **two (2) years**. The Port cannot guarantee any actual quantities, but is requiring the supplier to commit to a firm price per unit for two (2) years. The Port has standardized on specific **HID and Fargo brand products** to match existing solution used at the Oakland Airport and will not accept alternative or comparable brand products. The Port will purchase only new products; therefore, alternative bids such as “Demo” or used products are not acceptable. **After the submission of the Bid, and should the need arise, the Port reserves the right to increase or decrease the quantity of products at the quoted bid price per unit.**

The bidder shall warrant that the products are new and in their original box and confirms to have sourced all Manufacturer products submitted in this offer from Manufacturer or through Manufacturer Authorized Channels only, in accordance with all applicable laws and policies at the time of purchase. In the event the products have been acquired from unauthorized channels, the Port of Oakland further reserves the right to return the products for a full refund.

A. Product Specification:

Item	MFG No.	Description	QTY
1.	5106RGGMNN	HID Composite iClass SeoS Proximity Contactless Smart Card 8K, Programmed, iClass/Prox Front/Back Glossy, Matching iClass Numbering, No Slot, No Prox	1,000
2.	2120BGGMNM	HID iClass Access Card, Poly Blend, 2k bits, (256 Bytes) w/ 2 Application Areas Programmed 125 kHz Proximity and iCLASS, Plain White PVC w/ Gloss Finish-Front, Plain White PVC w/ Gloss Finish-Back Sequential Matching External Card Numbering, No Slot Punch	500
2.	MC-1000	HID Corporate 1000 Program 35-Bit Format – (per 100 units)	15
4.	084061	Fargo Color Ribbon YMCFK (500 images)	10
5.	084053	Fargo HDP Retransfer Film (500 Images)	10
6.	082604	Fargo Polyguard Overlamine (250 Count)	10

B. Length of Contract:

The Port intends to purchase HID Proximity Cards and Printer Supplies for a period of **two (2) years**. The Port will issue a Procurement Contract or Contract Purchase Agreement for the needed supplies. As stated, it is estimated that the Port will consume 1,500 proximity cards quarterly and as-needed printing

supplies, but does not guarantee any quantities. The pricing provided by the Supplier must be firm for two (2) years.

Contract Effective Date: July 1, 2017 – June 30, 2019.

C. Installation and Training:

This Bid doesn't include on-site services for installation or configuration assistance.

C. Delivery:

Delivery on schedule is required. All shipments shall be made FOB Destination. Indicate the number of days after receipt of a Purchase Order the products will be delivered to the Port. The applicable delivery schedule information will be considered in the evaluation of the lowest responsible, responsive bidder.

Point of Contact: Jacob Greaf (Airport Security/ID Supervisor)
Office Number: (510) 563-3848
Ship to address: Port of Oakland - Oakland International Airport
1 Airport Drive (Shepard-Glenn Building), Oakland CA 94621
Hours of Operations: 8:00AM – 3:00PM