



PORT OF OAKLAND

530 Water Street, Oakland, California 94607

November 17, 2016

Addendum No. 2

RFP No.: 16-17/02, Web-Based Labor Compliance/Workforce Tracking System and Living Wage Compliance System

This Addendum modifies the original RFP Documents for the above mentioned RFP. **Acknowledge receipt of this addendum in the space provided on the RFP Acknowledgement and Signature Form (Attachment 3). Failure to do so may disqualify your proposal.**

The following question was submitted by the deadline but was not answered in Addendum No. 1, as a result, we are issuing this Addendum No. 2.

1. **Question:** This question is regarding **Section IV. Submission Requirements, Number 4, f - Provide a Proposed Project Schedule**. Can the Port please explicate more on the Port's structure and internal business methods as related to providing a sample project implementation schedule?

***Response:** Our structure and internal operations for Port Social Responsibility Division (SRD) is straightforward. There will be a SRD Project Manager (PM) each for the Web-Based Labor Compliance/Workforce Tracking System and Living Wage Compliance System, and each PM is responsible for implementation and administration of the respective system. Responsive communication and collaboration is important. As stated in the RFP, all systems will go live no later than June 2017.*

END OF ADDENDUM NO. 2