



Purchasing Department
530 Water Street
Oakland, CA 94607

June 15, 2016

ADDENDUM No. 1

Bid No. 15-16/20, Rental and Servicing of Portable Toilets

This Addendum modifies the original Bid Documents for the above referenced Bid. **Acknowledge receipt of this addendum in the space provided on the Bid Form (Attachment 2). Failure to do so may disqualify your bid.**

The following correction has been made to the above referenced Bid:

- In the Table of Contents section, Attachment 9 “Sample Contract,” Attachment 10 “Information Required to Comply with California Labor Code Section 2810,” and Attachment 11 “Rental and Servicing of Portable Toilets Map,” were listed, but no actual attachments were included with the Bid. For this Bid, Attachments 9 and 11 were inadvertently listed and are not required, and Attachment 10 was inadvertently excluded and is required and attached to this Addendum.

Please fill out the enclosed Attachment 10 “Information Required to Comply with California Labor Code Section 2810” and submit it with your Bid.

There are no other changes to Bid No. 15-16/20.

The following questions were submitted by the deadline and are answered in this addendum:

1. **Question:** Can you please send us the winning bid for the expiring contract or direct us to where we can find it online? We’d like to know what the starting point is.

***Answer:** The Port did not previously conduct a formal bid for the rental and servicing of portable toilets and has instead been procuring these services on an as-needed and short-term basis from United Site Services. The Port started ordering the portable toilets and accompanying services only for special events and emergency needs, and over the years, it has expanded from just a few units to the 15 units included in this Bid. Because the scope of services for this contract is different from the as-needed short-term basis of the previous Port procurements, the pricing for the latter does not provide an accurate “starting point” for responding to this Bid Invitation. The scope of service for this contract is for a much longer duration (of one or two years), so the Port anticipates receiving more competitive pricing. For your reference, below is the Port’s total spending for each of the past three fiscal years for the rental and servicing of portable toilets. The Port anticipates the referenced total spending is for the 15 units but short of examining each past invoice the Port is unable to provide the exact number of units this spending covered.*

FY 2012-2013 - Amount: \$63,949.24

FY 2013-2014 - Amount: \$70,465.20

FY 2014-2015 - Amount: \$93,661.35

2. **Question:** We can't seem to locate the attachment #10, Information Required to Comply with California Labor Code Section 2810 in the bid package. Please provide the document.

Answer: *Attachment #10, Information Required to Comply with California Labor Code Section 2810 was inadvertently not included in the bid package. Enclosed please find Attachment #10 that must be submitted with your Bid:*

California Labor Code Section 2810 (Requirements for contracts for Construction, Farm Labor, Garment, Janitorial, Security Guard, or Warehouse Services.) Bidder must demonstrate cost including compensation for select services (listed above) is sufficient to assure the Port's compliance with California Labor Code Section 2810, which prohibits agencies and companies from entering into services contracts that do not provide for wage and benefits mandated by law, which may include the Living Wage law and minimum wage laws. Therefore, if your Bid does not include sufficient funds to provide the legally-required wage and benefits, your Bid will be rejected.

INFORMATION REQUIRED TO COMPLY WITH CALIFORNIA LABOR CODE SECTION 2810

To comply with California Labor Code Section 2810, Contractor shall complete and submit this Information Sheet which shall be incorporated into and be a part of the Contract. This only applies to contacts with labor services associated with Construction, Farm Labor, Garment, Janitorial, Security Guard, or Warehouse Contractors.

Contractor	
Name: Address: Telephone No.: Employer Identification No. (EIN):	
Description of Services:	
Describe Services:	
Commencement and Completion Dates:	
Worker's Compensation Insurance	
Policy No.	
Name of Insurer (Not Broker):	
Address of Insurer:	
Telephone No. of Insurer:	
For Vehicles owned by Contractor and used in performing work under this Contract	
VIN (Vehicle Identification No.):	
Automobile Liability Insurance Policy No.:	
Name of Insure (Not Broker):	
Address of Insurer:	
Telephone No. of Insurer:	
Address of Property used to house workers on this Contract, if any:	
Workers employed under this Contract	
Estimated Total number of workers to be employed on this Contract:	
Estimated total wages to be paid workers:	
Dates (or schedule) when wages will be paid: (e.g. weekly, monthly, etc.)	
Independent Contractors utilized under this Contract	
Estimated total number of independent contractors to be used in this contract:	
List of current local, state and federal contractor license identification numbers required by law for independent contractors:	
Commissions	
Amount of commission paid under this contract	