



# Hilton

## Oakland Airport

### HILTON OAKLAND AIRPORT JOB POSTING 2-22-2011

Website Application hrs 24/7 @ [www.hiltonfamily.jobs](http://www.hiltonfamily.jobs)

THE HILTON OAKLAND AIRPORT IS AN EQUAL OPPORTUNITY EMPLOYER/AFFIRMATIVE ACTION (EOE/AA) All offers of employment are contingent upon applicant voluntary participation and successful completion of a pre-employment/post offer drug screening.

**Cook (Part-time) Kitchen Local 2850 \$13.15-16.44 hourly**  
Prepares food items in accordance with recipes and standards while maintaining a neat, clean and safe work environment. Visually inspects all foods sent from kitchen to make sure plates are clean and appetizing. Strong Banquet preparation. Required to work days, evenings, and holidays. Required to have one year of cooking and food preparation experience in a high volume restaurant or eatery.

**Bell Person/Van Driver Bell Desk Local #856 \$10.13-12.66 hourly**  
**Temporary/Part-time/On-call**  
Greets and escorts arriving and departing guests to and from their accommodations, retrieving and transporting their luggage. Visually inspects room and acquaints each guest with room and features. Responds to guest requests. Drive guests to and from airport and other locations. High guest service oriented and related experience preferred. Class B drivers license required. Available to work varied shifts. Able to lift, pull, push heavy items throughout shift.

**Housekeeping Manager Housekeeping Non-Union Salaried/Exempt**  
Overseeing and ensuring overall cleanliness and product quality of the hotel in accordance with hotel, corporate and Department of Health standards. Distributes and directs daily and weekly work assignments. Oversees and conducts room/suite inspections. Interviews, trains, supervises, counsels, schedules and evaluates staff. Oversees the financial processes of forecasting, budgeting, purchasing, payroll and inventory control. A minimum of two years of supervisory experience required, preferably in the hotel industry. Bilingual (English/Spanish) ability preferred.

**Room Attendant (Part-time/On-Call) Housekeeping Local 856 \$10.90-13.63 Hourly**  
Cleans and stocks assigned rooms/suites to meet established cleanliness and quality standards. Makes beds, cleans rooms (bathroom, bedroom, sitting room, etc.), dusts, vacuums, washes windows/tracks, reports maintenance deficiencies and removes trash, dirty linens, towels and used amenities from rooms/suites. Checks, stocks and transports supply cart. Conducts visual inspection of room/suite prior to completion. Required to work all shifts including weekends and holidays. Required to push/pull 100lbs, lift and carry 30lbs. frequently. Prior housekeeping, cleaning, or janitorial experience preferred. Attention to detail, cleanliness, customer service, oral and written English skills preferred.

**Guest Service Agent Local 856 \$13.38-\$15.27 Hourly**  
Handles guest check-in/check-out and associated reports. Speak and understand English fluently, with strong communications skills and a minimum of 6 months customer service experience required, preferably in a hotel. Required to work any shifts including weekends, holidays and graveyard. Required to be able to stand and walk for the duration of an 8 hour shift with breaks.