

MARITIME COMMITTEE
MEETING MINUTES
Thursday, December 19, 2002
12:00 Noon – 2:00 P.M.
Courtyard Conference Room

Attendees:

Commissioner David Kramer	Raymond Boyle
Commissioner Uribe (Excused)	Sal DiGrande
Commissioner Tagami (Excused)	Gay Joseph
Jerry Bridges	Doug Mansel
Tom Clark	Jim McGrath
Steve Grossman	Jerry Serventi
John Aidoo	Rick Weiderhorn
Michael Beritzhoff	Michelle Ortega (Recorder)

The Maritime Committee meeting was called to order at 12:15 p.m.

Calendar Items:

Approval of Items for Board Meeting of January 21, 2003:

Eight discussion items were reviewed and recommended for consideration to the full Board and one item was pulled:

1. Authorization to Execute a Supplemental Agreement with Ricondo & Associates and a Professional Services Agreement with Hartmann & Associates to Study Flight Procedure Modifications at Oakland International Airport to Resolve Potential Conflicts with Inner Harbor Cranes and Make Appropriate Modifications to Flight Procedure Restrictions at Oakland International Airport. **Steve Grossman led a discussion regarding a potential hazard to navigation of the new cranes in the Outer Harbor terminals. The problem was discovered when the Port requested a permit from the FAA for a new crane at APL. The FAA refused to issue the permit because crane height entered into the airspace for a landing approach used during minimum weather conditions for flights diverted to South Field. The staff met the FAA and is working on a couple of proposals to resolve the problem. Staff's proposal to work with Ricondo & Associates and Hartmann & Associates to work with the FAA to resolve this issue is recommended for approval.**
2. To Authorize the Executive Director to Enter into an Agreement with Worldwide Quality Assurance Ltd., to Provide Ongoing Annual Assessment Services for Continuing ISO 9000 Certification Relating to Process Improvements. **No questions or discussion. Recommend approval.**
3. Adoption of the Mitigated Negative Declaration / Initial Study and Mitigation Monitoring and Reporting Program for the Reconstruction of the Berths 22 Wharf and Reconfiguration of Adjacent Yards, and Approval of the Reconstruction and Reconfiguration. **Staff reported on and submitted an extensive mitigation monitoring and reporting program to support the recommendation to adopt the Mitigated Negative Declaration / Initial Study. Public comments period remained opened until January 21, 2002, and all comments and necessary changes are included in the Board Letter.**

4. Ratification of Change of Date for Receiving Bids and Award of Contract for the Procurement of Sheet Piles for the Construction of Berths 32/33 Wharf Rehabilitation Project, Outer Harbor, Oakland, California. **Staff reported in connection with construction of Berths 32/33 Matson wharf – constructing new wharf structure to fill-in the existing 240 foot gap between Berth 32 and 30, retrofitting the wharf to support 100-foot gage cranes, and relocating associated facilities. Recommended for approval.**
5. Approval of Plans and Project Manual to Construct Railroad Spur and Site Work at Joint Intermodal Terminal for Transload Warehouse D-516, Vision 2000. **Jerry Serventi – Port will contract site work, yard work, and road work for Unicol. We are ready to receive bids in early January, and will follow-up with specialized rail work. Recommended for approval.**
6. Approval of Plans and Project Manual for Berth 22 Wharf Replacement, Outer Harbor, Oakland, California. **Change in date to go to Board from January 21st to February 4th. The Berth 22 wharf was originally built in 1938. The scope of work is to reconstruct and modernize the existing wharf with some minor improvements to Berths 20-24 yards to create a consolidated terminal. The proposed wharf replacement is needed to ensure safe and efficient operation of Berth 22 and adjacent yards, to meet current seismic standards and operational loads, and to increase throughput capacity. Sealand and Maersk will come together and will include Yusen Terminals. Recommended for approval.**
7. Approval of Plans and Project Manual and Approval of Initial Study/Negative Declaration for Construction of Berths 32/33 Wharf Rehabilitation, Outer Harbor, Oakland, California. **Recommend approval.**
8. Approval of Change Order for Crushing of Additional Material and Authorization to Increase Change Order Limit to Contract for Demolition of Buildings C-401, C-406 and C-407, Vision 2000. **Recommended for approval.**

Information Items:

1. **Update on ISO 9000 Certification** – Gay Joseph briefed the Committee regarding ISO 9000 Certification, which is currently being done in Finance and Maritime. The Port will maintain the highest level of expertise to handle business affairs and process improvement measures. WWQA to achieve practices of standardization. Will provide a single set of operation standards that the community would respect. ISO effectively sets standards. First established in 1987. Finance and Maritime are well on their way to achieving this by implementing the Quality Management System. Policy of Port to establish exemplary port practices to meet customer needs in all aspects of our work. Excellence is valued and promoted. We will use new technology as appropriate and instruct employees – regulations license and stipulations by ISO requirement. Quality Management System has been designed at four levels: activity procedures manual, written instructions, identify records and data to support Port Quality Management System. We have established procedures recommending corrective actions. Maritime Division and Finance staffs have received training. By mid-January 2003, we project to be certified and will implement Quality Management System. Fred Rickert and Alicia Chan have been valuable in getting this process done. Commissioners requested copies of ISO document from Gay Joseph. **Action Item.**

2. Report on AC Transit re: Middle Harbor Shoreline Park – Mike Beritzhoff briefed Committee on improving and providing transit into Middle Harbor Shoreline Park. Will extend hours and service to Middle Harbor. To provide service for 3-year period will be about \$700,000. Cost for additional service is \$30,000 per year. District went out to MTC asking for \$348,000. On December 6th, MTC approved grant – \$160,000 shortfall. Port will put in \$30,000 per year for first two years. Would like to start service in June (earliest), which will coincide with the opening ceremonies. Will request Board approval at first or second meeting in March. Compliments to Lauren Eisele of Environmental. Commissioners congratulated Jim McGrath for a job well done.

Appearances: Sanjiv Handa, East Bay News Service – Could not find Port's notice of EIR's. Suggest this Committee and other committees develop system on how EIR's should be circulated. Broadening public outreach.

Items requiring Closed Session: Meeting entered closed session at 12:59 p.m. Open meeting resumed at 1:44 p.m. with no additional discussion items.

Next Meeting:

The Committee's next meeting is tentatively scheduled for **Thursday, January 30, 2003, in the Board Room at 12:00 noon.**

Meeting adjourned at 1:44 p.m.

**Maritime Committee Meeting
Action Items
December 19, 2002**

1. Tom Clark requested that he receive Maritime Committee Meeting Agendas for posting by noon on the day prior to the posting date, in order to provide sufficient time for review and comment.

2. Defer Truck Queuing Presentation to full Board at Meeting of January 21, 2003.
 - City/Port Liaison Committee Meeting – Nancy Nadel has requested an update on this study. The meeting date is January 17, 2003.

 - Commissioners suggested we find out how or what other ports are doing to strategically avoid queuing problems in their area, i.e., Long Beach, Seattle, Stockton.

3. Commissioner Kramer requested that Gay Joseph forward ISO 9000 information to all Commissioners.

4. Defer discussion on RFP for Howard Terminal and move to next Maritime Committee Meeting on January 30, 2003, for closed session.

5. Jim McGrath will forward a copy of mitigated declaration to Sanjiv Handa, a reporter for East Bay News Service.