

## **Aviation Committee Summary December 2, 2002**

The meeting was called to order at 12:06 pm with Commissioners Tagami and Ayers-Johnson present and appropriate staff. Commissioner Kiang joined the meeting in progress. The following items were covered:

1. **Terminal Expansion Program Update** - Staff reviewed with the Committee the latest modifications to the Request for Qualifications for the Prime Builder as well as the anticipated schedule assuming Board approval at the meeting on December 17. The RFQ has been revised to reflect Committee concerns on controls over the total price of the program and how the criteria will be used to evaluate the submittals. The Committee requested that a calendar be developed that shows all activities related to the selection of the Prime Builder. Social Responsibility staff presented a summary of information from the November 18 Committee meeting where the Local Business Utilization Program was discussed. SRD also developed information on what the Port is currently doing with regard to workforce development. The Committee requested that SRD put together its own schedule as to future actions for review by the Committee so that appropriate public input can be received as the Committee discusses each topic. The Committee also requested a briefing on the Project Labor Agreement, particularly with regard to the Social Justice Components. There will also be a meeting with representatives of the Building Trades Council to discuss the upcoming expansion program.
2. **Community Involvement Report** - The Committee reviewed a report from the Airport's Marketing staff on the activities of the division with regard to outreach to the community. These activities include school initiative, involvement with youth organizations, community business organizations and the development of new educational programs. The Committee thanked staff for the effort and pointed out that Division employees were involved in a number of business groups. Staff was also encouraged to keep the Committee informed as to activities related to the development of an Aviation High School.
3. **Review of December Board Calendar Items** - The Committee reviewed all items scheduled for the two Board meetings in December. Discussion was held on a passenger survey and the Committee decided to hold this items as staff investigated the possibility of installing computer terminals within the buildings so passengers could take the survey in this form. Input was also received on the types of questions to be asked. The Committee also requested a briefing on the Airport's Ground Transportation Program, which would include the requirements for alternative fuel vehicles. Changes to this program will be deferred until such a briefing is conducted. The Committee also requested that Board items involving construction or procurement of items for the Terminal complex include an analysis of the relationship of that item to the expansion program. All other items were recommended for Board approval with particular attention given to the Prime Builder Request for Qualifications.

Public forum was held and at 1:30 pm the Committee began a meeting with the Noise Compatibility Group as required by the Phase 1 Settlement Agreement. Minutes of that meeting will be prepared separately. The Committee went into closed session at 2:07pm and subsequently adjourned at 3:09pm.