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M I N U T E S

Regular Meeting of the Administration Committee
Tuesday, May 25, 2010 – 4:30 p.m.

ROLL CALL

The meeting was called to order by Commissioner **Lighty** at 4:39 p.m.

In attendance were First Vice-President **Head** and Commissioner **Calloway** and appropriate staff.

CLOSED SESSION

The Committee convened in closed session at 4:40 p.m.

OPEN SESSION

The Committee reconvened in Open Session at 6:11 p.m. Mary Richardson, Deputy Port Attorney, reported that no actions were taken during Closed Session.

DIRECTOR'S REPORT

Corporate Social Responsibility Director Castleberry joined by staff, provided an update on the U.S. Department of Transportation's Notice of Proposed Rule Making regarding the Disadvantaged Business Enterprise (DBE) program, which will require greater

accountability from administering agencies.

STAFF REPORTS

1. Legislative Advocacy and Funding Report

Executive Director Omar Benjamin joined by Government Affairs Manager Grossman-Bukowski provided an update on legislative advocacy and funding priorities, including status of the Port's application for Proposition 1B Funding.

2. Strategic Plan Update

Executive Director Omar Benjamin joined by Environmental Programs and Planning Director Sinkoff, who also serves as the co-chair of the Strategic Plan Task Force, provided a brief update on next steps for the Strategic Planning process.

3 & 4 Items 3 and 4 were not reported on due to time constraints.

The Committee considered and recommended forwarding to the full Board the following items for the June 22nd Board Meeting:

5. Maritime and Aviation Project Labor Agreement (MAPLA) Adoption of Five (5) Year Extension and Authorization to solicit a Request for Proposal (RFP) / Request for Qualifications (RFQ) for MAPLA Administrative Services Contract

Barry Luboviski spoke on this item.

6. Item 6 was pulled.

7. Approval of Rules for Public Participation at Meetings of the Board of Port Commissioners and Standing Committees

OPEN FORUM

There were no speakers for Open Forum.

ADJOURNMENT

The Committee adjourned at 7:14 p.m.

The next Regular Meeting of the Committee is scheduled for Tuesday, June 22, 2010 at 4:30 p.m. at the Port of Oakland building at 530 Water Street.